



**Information Technology
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

- ALLEN ISHIDA
District One
- CONNIE CONWAY
District Two
- PHILLIP A. COX
District Three
- J. STEVEN WORTHLEY
District Four
- MIKE ENNIS
District Five

AGENDA DATE: January 15, 2008

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>						
CONTACT PERSON: Peg Yeates PHONE: 622-2105						

SUBJECT: Approval of fixed asset, fluke test equipment

REQUEST(S):

That the Board of Supervisors:

1. Approve the purchase of a fixed asset, fluke test equipment.
2. Approve the necessary budget adjustments per the attached AUD308. (4/5th vote required)

SUMMARY:

The Information Technology (IT) department is seeking approval for the purchase of network testing equipment. This "Fluke Test Equipment" is used to diagnose problems within the county network. In the past, the County contracted with Affiliated Computer Services (ACS) to provide IT services and maintenance of the county network. ACS owned their own test equipment and has since taken this equipment with them upon departure on December 31, 2007. In order to continue to be able to troubleshoot and maintain our county network equipment, we are in need of procuring our own Fluke Test equipment.

FISCAL IMPACT/FINANCING:

The cost of new fluke test equipment is \$19,049.78 and is included in the IT budget. No net County cost.

SUBJECT: Approval of fixed asset, fluke test equipment

DATE: January 15, 2008

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to which this purchase applies because the protection of the integrity of our computer network insures the County's ability to keep our operations running smoothly.

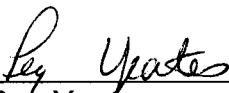
ALTERNATIVES:

Not applicable

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

None

ADMINISTRATIVE SIGN-OFF:



Peg Yeates
Information Technology Director

Cc: Auditor/Controller
County Counsel
County Administrative Office (2)

Attachments
AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVAL OF)
FIXED ASSET, FLUKE TEST)
EQUIPMENT)

RESOLUTION NO. _____
AGREEMENT NO. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved the purchase of a fixed asset, fluke test equipment.
2. Approved the necessary budget adjustments per the attached AUD308. (4/5th vote required)

County of Tulare Budget Adjustment Form

2:20 PM

01/08/08						0108		08		
Date		Doc ID		APRD fm fm fy fy		Budget F/Y yy				
				Information Technology			Peg Yeates 622-2105			
				Agency Name			Contact Person		Phone	Ext
Action** A,C,D	Fund	Dept		APPR #			Current Amount	Revised Amount	Inc / Dec Amt	
									-	
LEVEL 1 Finish Here										
Appropriation Totals									-	
This level may not balance due to revenue lines posted in level 2 below.									-	
									-	
									-	
									-	
									-	
Appropriations Total							-	-	-	
Action** A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	Current Amt	Revised Amount	Inc / Dec Amt	
									-	
LEVEL 2 Start Here										
Line Totals										
C	001	090	2900		2150		5,498,763	5,479,713	(19,050)	
A	001	090	2900		7013			19,050	19,050	
									-	
									-	
									-	
									-	
									-	
									-	
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									-	
									-	
									-	
									-	
									-	
									-	
									-	
Each fund must balance							Total Inc/Dec must be zero	\$ 5,498,763	\$ 5,498,763	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail) Perform a SMART BUDGET ROLL-UP before VALIDATING.

Transfer money to purchase a fixed asset (Fluke Test Equipment)

Auditor and CAO Use Only Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved		Auditor Use Only Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor	
By: _____ Board of Supervisors Action: No. _____ Date: _____			

** Action Codes: A=Add, C=Change, D=Deactivate

* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.
 * Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.
 * Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.