



**Information Technology
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One

CONNIE CONWAY
District Two

PHILLIP A. COX
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: March 25, 2008

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Peg L Yeates PHONE: 559-636-4805

SUBJECT: Addition and deletion of Information Technology positions.

REQUEST(S):
That the Board of Supervisors:

Approve the Personnel Resolution deleting 1 User Support Specialist position and adding 1 Administrative Services Programmer Analyst I/II to the Information Technology position allocation.

SUMMARY:
On June 19, 2007, your Board authorized the County Administrative Officer to begin the implementation of a County-directed Information Technology (IT) Department. The official start date for the department was January 1, 2008. In an effort to secure the future support and improve the delivery of service for the County's Property system we need to create a new Administrative Services Programmer Analyst I/II. This position will be responsible for learning the existing Property System and making improvements as deemed necessary by the County's Assessor and Auditor's departments. They will participate in enhancement to the existing system and evaluation of any replacement system that is being considered.

SUBJECT: Information Technology Department Development

DATE: March 25, 2008

FISCAL IMPACT/FINANCING:

The original budget for the User Support Specialist was \$27,387 for the current fiscal year. The new position of Administrative Services Programmer/Analyst I/II is \$41,388 for this fiscal year, resulting in a difference of \$14,001 for this fiscal year. The IT budget has adequate funding to cover the additional costs. There is no net County cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative promote continuous improvement of organization effectiveness and fiscal stability. The establishment of this position within the Information Technology Department helps fulfill this initiative by ensuring the most efficient, cost effective support is in place for this critical system.

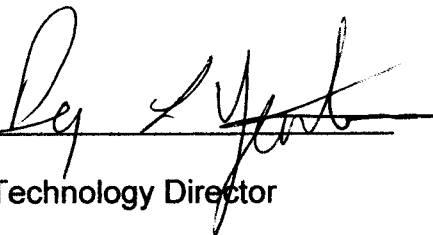
ALTERNATIVES:

To do nothing and risk loss of support for the County's property system.

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

County Counsel; Human Resources and Development;

ADMINISTRATIVE SIGN-OFF:



Peg Yeates
Information Technology Director

Cc: Auditor/Controller
County Counsel
County Administrative Office (2)

Attachment(s)

Personnel Resolution

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF ADDITION AND)
DELETION OF INFORMATION) RESOLUTION NO. _____
TECHNOLOGY POSITION) AGREEMENT NO. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

Approved the Personnel Resolution deleting 1 User Support Specialist position and adding 1 Administrative Services Programmer Analyst I/II to the Information Technology position allocation.

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING THE)
POSITION ALLOCATION LISTING)

RESOLUTION NO.
AGENDA ITEM NO.

Upon Motion of Supervisor _____, Seconded by Supervisor _____, the following amendments to the Position Allocation Listing were adopted at an official meeting of the Board of Supervisors held March 25, 2008, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Attest: Jean Rousseau
County Administrator/Clerk Board of Supervisors

By: _____
Deputy Clerk

The Board of Supervisors does hereby amend the Position Allocation Listing to add or delete the following positions:

<u>Item No.</u>	<u>Class Title</u>	<u>Number of Positions</u>	<u>FTE</u>	<u>Grade</u>	<u>Pos. No.</u>	<u>WC Code</u>	<u>Dept ID</u>	<u>Supv ID</u>
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INFORMATION TECHNOLOGY - Agency #90

Effective: March 31, 2008

Org #2900

Add:

075622 Analyst-Administrative Services Programmer II 1 1 772 *** 8810 090000

Delete:

048600 User Support Specialist 1 1 287 8765 8810 090000

Explanation: *** Position numbers to be assigned by the County Administrator's Office upon adoption of this resolution.

Prepared by: _____