



**RESOURCE MANAGEMENT  
AGENCY  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One

CONNIE CONWAY  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** December 9, 2008

Public Hearing Required	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Published Notice Required	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)						
	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Celeste Perez    PHONE: 559-733-6291

**SUBJECT:** Authorization to submit an application for a 2008 Community Development Block Grant Economic Development Allocation

**REQUEST(S):**

That the Board of Supervisors:

1. Hold a Public Hearing at 9:30 a.m. to authorize submittal of a 2008 Community Development Block Grant (CDBG) Economic Development (ED) Allocation Application.
2. As required by State regulations, authorize submittal of a 2008 CDBG ED Allocation application for \$300,000 in funding to be distributed as follows:

Public Services	\$ 277,500
General Administration	\$ 22,500
3. Request that the Tulare County Redevelopment Agency commit \$20,000 for match funding towards the proposed application.
4. Authorize the Chairman of the Board of Supervisors to sign the completed application and accompanying documents on behalf of the County.
5. Authorize the County Administrative Officer to act on the County's behalf in all other matters pertaining to the application.
6. Authorize the Chairman of the Board to act on behalf of the County, to execute in the name of the County of Tulare, the Standard Agreement with the State of California, subject to County Counsel review and approval and so long as said agreement does not substantially differ from prior similar grant agreements previously approved by the Board.

**SUBJECT:** Authorization to submit an application for a 2008 Community Development Block Grant Economic Development Allocation

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**SUMMARY:**

The State Department of Housing and Community Development (HCD) requires two public hearings to be held prior to submitting a CDBG application. Earlier this year, Tulare County conducted a public hearing that was considered the first of the two required public hearings. The intent of the first public hearing was to discuss future-CDBG projects. This request is for the second public hearing with the intent to offer an opportunity for public input on the proposed 2008 ED Application. It is proposed that the County apply for a \$300,000 grant for the continuation of the Tulare County Microenterprise Technical Assistance and Loan Program, the Business Assistance Revolving Loan Program and the creation of The Community Improvement Façade Program.

The Microenterprise Program will provide training, business counseling, technical assistance, general support and loans to microentrepreneurs of the unincorporated county based off of income-qualifications. The Business Assistance Revolving Loan Program will provide capital to businesses based on the amount of jobs created by that business. The Community Improvement Façade Program will provide loan funds to eligible businesses that wish to improve their storefront. The Façade Program is also derived from income based qualifications.

Program services for the Microenterprise and Business Assistance Programs will be implemented by Valley Small Business Development Corporation (Valley) and Community Services & Employment Training, Inc. (CSET), the County will operate The Community Improvement Façade Program. Valley will provide training, business consulting, technical assistance and loan administration and CSET will provide program administration, training, client intake and tracking, facilities and marketing and outreach. Valley and CSET have implemented these program services for all of the previous CDBG ED awards. Valley and CSET have submitted letters of commitment to the County in which they pledged to provide these services as well as in-kind contributions to support the Program.

Additional funds will be required to make the application more competitive and implementation of the Program feasible because CDBG funds will not cover all of the necessary costs of facilities and administration. Therefore, staff has requested the use of \$20,000 in tax increment from the Tulare County Redevelopment Agency (TCRA) from benefiting Redevelopment Project Areas to supplement Program funding. Local match provided by TCRA will specifically target Microenterprise training in the Cutler-Orosi, Goshen, Ivanhoe and Pixley Redevelopment Project Areas.

**FISCAL IMPACT/FINANCING:**

Funding for the preparation of the 2008 CDBG ED application was provided by the County's CDBG Program Income Revolving Loan Account, Budget No. 001-230-4215. There are no net County costs to the General Fund.

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**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

**Economic Well-Being** - The proposed grant funds will allow the County to train and provide the necessary resources to start and expand Microenterprise and small businesses. Loan funds can be used for job creation and technical assistance for Microenterprise training.

**Quality of Life** - The proposed grant funds will allow the County, through collaborative efforts with local non-profits, to ensure the establishment of much needed new businesses in the unincorporated areas of the County. These businesses provide a variety of services which improve public health and welfare.

**ALTERNATIVES:**

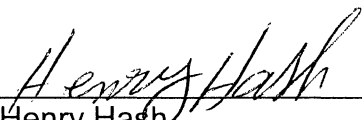
The Board may also choose to submit an application for a lesser amount or may decline to submit for 2008 CDBG ED funds.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

State Department of Housing and Community Development to review the application; Auditor/Controller for accounting and funds disbursement; County Counsel to review all documents.

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
William L. Hayter, Assistant RMA Director  
Community & Development Services

  
\_\_\_\_\_  
Henry Hash,  
RMA Director

cc: Auditor/Controller  
County Counsel  
County Administrative Office (3)

Attachment: 2008 CDBG ED Allocation Application

# BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF AUTHORIZATION TO )  
SUBMIT AN APPLICATION FOR A 2008 ) RESOLUTION NO. \_\_\_\_\_  
COMMUNITY DEVELOPMENT BLOCK ) AGREEMENT NO. \_\_\_\_\_  
GRANT ECONOMIC DEVELOPMENT )  
ALLOCATION )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD DECEMBER 9, 2008,  
BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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