



**Probation Department
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One
PETE VANDER POEL
District Two
PHILLIP A. COX
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: March 17, 2009

Public Hearing Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

CONTACT PERSON: Marichu A. Baker PHONE: 733-6207 ext. 6416

SUBJECT: Amending the FY 2008/09 Approved Budget of the Probation Department to Include Additional Expenditures to Incur, Revenue to Recognize, and the Purchase of a Fixed Asset Vehicle for the Continued Implementation of Various Programs of the Department.

REQUEST(S):

That the Board of Supervisors:

1. Approve the amendment of the FY 2008/09 budget of the Probation Department to include the following:
 - A) Recognize additional revenue received from the Department of Justice, Office of Justice Programs for Gang Resistance Education and Training Grant Program (GREAT Grant) and the associated expenditures for the period covering January 1, 2009 through June 30, 2009.
 - B) Authorize the request to purchase a fixed asset vehicle currently leased by the Department for its officer assigned to a program funded by the Office of Traffic Safety (OTS).
 - C) Recognize additional revenue received from the Collaborative Justice Courts Substance Abuse Focus Program for Tulare County Mental Health Court and the associated expenditures.

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2. Approve the necessary budget adjustments per the attached AUD 308. (4/5's vote required)

SUMMARY:

GREAT Grant:

On January 24, 2006, the Board of Supervisors approved Resolution No. 2006-0044 authorizing the Probation Department to accept a federal funding to implement the Gang Resistance Education and Training (GREAT) program awarded by the U.S. Department of Justice, Bureau of Justice Assistance. The GREAT program was implemented in January 2007. Two full-time probation officers teach the GREAT curriculum that is designed to enable youth to develop positive attitudes toward law enforcement officers, avoid conflicts, be responsible, set positive goals and resist peer pressure. Four important skill areas taught in via GREAT are personal skills such as goal setting, decision-making and anger management; resistance skills such as refusal skills, recognition of peer pressure, anti-gang and violence norm; resiliency skills such as message analysis and problem solving; and social skills such as communication, conflict resolution, social responsibility, empathy and perspective. Developing positive life-skills empowers our youth to make good decisions and develop pro-social behavior. Continuing to provide support for our youth to make lasting positive life changes is one of the most important goals of the Probation Department. This grant expired on December 31, 2006.

On October 2, 2007, Resolution No. 2007-0656 was approved by the Board of Supervisors authorizing the Probation Department to accept additional funding from the U.S. Department of Justice, Bureau of Justice Assistance for the continued implementation of the GREAT program through December 31, 2008.

On September 23, 2008, the Tulare County Board of Supervisors approved Resolution No. 2008-0170 authorizing the Probation Department to accept additional funding of \$150,000 from the Department of Justice, Bureau of Justice Assistance, to extend further the implementation of the GREAT program in the County through December 31, 2009. Since this funding was awarded to and accepted by the County after the budget legislation, the additional expenditures for the GREAT program and its additional revenues were not included in the approved budget of the department.

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Office of Traffic Safety:

On July 18, 2006, the Board of Supervisors approved Resolution No. 2006-0578 authorizing the Chairman to sign a Memorandum of Agreement between Tulare County and San Diego County for the operation of the Office of Traffic Safety Funded DUI Intervention and Prevention Program. The Chief of Probation Officers of California (CPOC) Organization has partnered with the California Office of Traffic Safety to institute the California Probation Felony and Repeat DUI Offender Program. The San Diego County Probation Department, as grant administrator, established Memorandum of Agreement with 17 counties, including Tulare County Probation, to reduce fatalities and injuries and increase probationers' compliance with court-ordered conditions of probation through the combined efforts of enforcement and surveillance activities.

An intensive supervision program for the highest risk felony and repeat DUI offenders, who because of limited resources, are not actively supervised, includes unannounced searches; alcohol/drug field testing; participation in DUI traffic checkpoints; development of sting/stakeout operations; warrant service operations; increased breath tests administered to felony and multiple DUI probationers; development of a DUI Hot Sheet to local law enforcement jurisdictions; increased home contacts and searches, and law enforcement agency collaboration. The Deputy Probation Officer assigned partners with seven (7) law enforcement agencies having jurisdiction within Tulare County to conduct sobriety checkpoints. Any probationer found to be driving under the influence or on suspended or revoked license is immediately arrested and faces additional charges for violation of probation, resulting in lengthier jail sentence and/or state prison commitment.

The role of the Probation Department is enforcing orders of the court and providing community-based supervision. Offenders on felony probation for violation of Section 23153 of the Vehicle Code require close supervision to ensure they are meeting the terms and conditions of probation, including mandatory participation in Driving Under the Influence classes. The assigned Deputy Probation Officer monitors all program requirements to promote safer communities and clean and sober lifestyles. This program was started on November 12, 2006 and will terminate on May 31, 2009.

The total funding awarded to the Probation Department for this program is \$163,029 which includes funding for lease payments, under a lease/purchase contract, of a vehicle to be used by the Deputy Probation Officer assigned to this program. The department entered into a contract with Three Way Chevrolet for a lease with option to purchase for one Chevrolet Impala car. The final payment needed for the purchase of this vehicle at the expiration of its lease contract is \$5,500. The

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department now desires to reallocate office expense savings from its approved budget for FY 2008/09 towards the purchase of this vehicle upon expiration of the lease contract on May 31, 2009.

Collaborative Justice Courts Substance Abuse Focus Program:

Tulare County has formed a Justice and Mental Health Collaborative that includes the Tulare County Superior Courts, Probation Department, District Attorney's Office, Public Defender's Office, consumers, family members, law enforcement, and community providers in an effort to work together toward the decriminalization of the mentally ill. Through this collaborative, a series of community stakeholder meetings were held to identify service needs. One of the recurrent needs was the establishment of a Mental Health Court. Through this collaborative, a commitment was made to establish a part-time Mental Health Court. This new specialized court will be in session one day per week for four hours. The court's clientele will be offenders who have been diagnosed with a mental health condition as described in the Diagnostic and Statistical Manual of Mental Disorders (DSM) IV. Tulare County will provide services for up to twenty (20) clients per week for the first year.

The goals for this collaborative are to provide court services to an underserved population that often has trouble understanding the legal system and complying with court orders. Addressing their needs in a fair and equitable manner requires concentration of wraparound services such as treatment, education, testing, etc. provided by the court and various agencies which include the Probation Department. The Probation Department will receive reimbursement funding from the court for this project for the purchase of services and supplies for the Mental Health Court. Both expenditures and revenues need to be added to the Probation Department's 2008/2009 approved budget.

FISCAL IMPACT/FINANCING:

The additional expenditures and revenue for the above mentioned GREAT and Collaborative Justice Courts Substance Abuse Focus programs, and the reallocation of office expense savings for the requested fixed asset vehicle purchase will have no impact on the General Fund. The total program expenditures of \$26,854 requested to be added to the approved budget of the Probation Department for FY 2008/09 will be offset by revenues that the department will be receiving through reimbursement.

The total cost of purchasing the fixed asset vehicle is \$5,500 and will be offset by office expense savings from the approved Probation Department FY2008/2009 budget. All adjustments are shown in the attached AUD 308.

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LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The GREAT program provides valuable learning tools for children that help them avoid gang involvement and gang lifestyles which would prevent them from getting involved in criminal activities. The DUI Intervention and Prevention Program ensures that irresponsible drivers are taken off the streets. This program aims at making our streets safe for motorists and even for pedestrians. The Collaborative Justice Courts Substance Abuse Focus Program would make sure that even the rights of the most vulnerable members of our society are protected in that the mentally ill are given a fair trial and guidance in complying with the requirements of the law. These programs directly support the Tulare County's five-year strategic business plan Initiative No. 1 that provides for the safety and security of the public.


ALTERNATIVES:

The Board could choose not to approve this proposal. This is not recommended because these programs support a vital part the County's Strategic Business Plan. These programs have already been approved for implementation in the county through a board resolution and/or memorandum of agreement.

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

Auditor's Office will review and approve the necessary budget adjustments.

ADMINISTRATIVE SIGN-OFF:



Name Janet M. Honadle
Title Chief Probation Officer

Cc: Auditor/Controller
County Counsel
County Administrative Office (2)

Attachment - AUD308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF Amending the FY)
2008/09 Approved Budget of the)
Probation Department to Include)
Additional Expenditures to Incur,)
Revenue to Recognize, and the)
Purchase of a Fixed Asset Vehicle)
for the Continued Implementation of)
Various Programs of the Department.)**

**RESOLUTION NO. _____
AGREEMENT NO. _____**

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved the amendment of the FY 2008/09 budget of the Probation Department to include the following:
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- B) Authorize the request to purchase a fixed asset vehicle currently leased by the Department for its officer assigned to a program funded by the Office of Traffic Safety (OTS).

 - C) Recognize additional revenue received from the Collaborative Justice Courts Substance Abuse Focus Program for Tulare County Mental Health Court and the associated expenditures.
2. Approved the necessary budget adjustments per the attached AUD 308. (4/5's vote required)

County of Tulare Budget Adjustment Form 9:59 AM

02/25/09			08/09	2009
Date	Doc ID	APRD	fm fm fy fy	Budget F/Y yy

Probation Department		Marichu A. Baker	733-6368	6416
Agency Name		Contact Person	Phone	Ext

Action** A,C,D	Fund	Dept	Unit	APPR #	Object	Rev		Current Amount	Revised Amount	Inc / Dec Amt
							LEVEL 1 Finish Here			-
							Appropriation Totals			-
							This level may not balance due to revenue lines posted in level 2 below.			-
									-	
									-	
									-	
									-	
Appropriations Total								-	-	-
							LEVEL 2 Start Here			
							Line Totals			
A	001	205	3270	2052	2200			12,960	12,960	
C	001	205	3270	2054		5700	100,000	161,629	(61,629)	
C	001	205	3270	2054		8200	87,213	38,544	48,669	
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
Each fund must balance							Total Inc/Dec must be zero	\$ 187,213	\$ 213,133	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail) Perform a SMART BUDGET ROLL-UP before VALIDATING.

To add revenue from GREAT Grant approved for 2008 and expenses to cover costs for running family components scheduled in March and April, 2009.

<div style="font-size: 2em; text-align: center; margin-bottom: 5px;"> </div> <p style="text-align: center;">Affected Dept Head Signature</p>	<p style="text-align: center;">Other Affected Dept Head Signature</p>
Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**** Action Codes: A=Add, C=Change, D=Deactivate**

* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.
 * Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.
 * Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.

AUD 308 (Revised 04/04/07)

County of Tulare Budget Adjustment Form								8:20 AM		
03/02/09							08/09	2009		
Date			Doc ID		APRD fm fm fy fy			Budget F/Y yy		
					Probation Department		Marichu A. Baker	733-6368	6416	
					Agency Name		Contact Person	Phone	Ext	
Action** A,C,D	Fund	Dept		APPR #			Current Amount	Revised Amount	Inc / Dec Amt	
									-	
LEVEL 1 Finish Here										
Appropriation Totals									-	
This level may not balance due to revenue lines posted in level 2 below.									-	
									-	
									-	
									-	
Appropriations Total							-	-	-	
Action** A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	Current Amt	Revised Amount	Inc / Dec Amt	
							-		-	
LEVEL 2 Start Here										
Line Totals							37,945	51,839	13,894	
C	001	205	1600	2052	2200				-	
A	001	205	2600	2054		5400		13,894	(13,894)	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
Each fund must balance							Total Inc/Dec must be zero	\$ 37,945	\$ 65,733	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail) Perform a SMART BUDGET ROLL-UP before VALIDATING.

To add expenses and revenue for the California Collaborative Justice Courts Substance Abuse Focus Program for Tulare County Mental Health Court.



Other Affected Dept Head Signature _____
 Entered By: _____
 Date: _____
 Distribution: 1: BOS/CAO/Auditor

Checked By _____
 County Executive Office Action No. _____ Date: _____
 () Approved () Disapproved

By: _____

Board of Supervisors Action: No. _____ Date: _____

**** Action Codes: A=Add, C=Change, D=Deactivate**

- * Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.
- * Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.
- * Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.