



Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One

PETE VANDER POEL
District Two

PHILLIP A. COX
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: April 28, 2009

Public Hearing Required	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Published Notice Required	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)						
	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Kevin Marks PHONE: 737-4660

SUBJECT: Public Hearing for Adoption of Fee Adjustments for Animal Control, Environmental Health, Mental Health, and Public Guardian.

REQUEST(S):

That the Board of Supervisors:

1. Conduct a public hearing for the adoption of fee adjustments for Tulare County Health and Human Services Agency (HHSA) Animal Control, Environmental Health, Mental Health, and Public Guardian.
2. Adopt the fees recommended for the Animal Control, Environmental Health, Mental Health, and Public Guardian to cover costs.
3. Adopt the fees recommended and authorize Animal Control, Environmental Health, Mental Health, and Public Guardian to implement the fees beginning July 1, 2009.

SUMMARY:

Annually HHSA reviews its fees based on the increased costs of providing services. At this time, the Agency has identified the need to adjust fees in the Animal Control, Environmental Health, Mental Health, and Public Guardian Divisions. The Agency is recommending an adjustment of County Animal Control, Environmental Health, Mental Health, and Public Guardian Fees that are in line with the actual costs of providing the services. An analysis of actual costs is attached. The public notices for the fees were posted in the Visalia Times Delta and the Tulare Advance Register

SUBJECT: Public Hearing for Adoption of Fee Adjustments for Animal Control, Environmental Health, Mental Health, and Public Guardian.
DATE: April 28, 2009

on April 18, 2009. The second posting appeared in the Visalia Times Delta and the Tulare Advance Register on April 24, 2009. If approved the adjustment to fees will take effect on July 1, 2009.

FISCAL IMPACT/FINANCING:

The revenue from the proposed fee adjustments will be included in the revenue projections for the Fiscal Year 2009/2010 proposed budget. No Net County Cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five year strategic plan includes the Quality of Life Initiative to promote public health and welfare. The fee adjustments will allow Tulare County Health and Human Services Agency Animal Control, Environmental Health, Mental Health, and Public Guardian to continue to provide valuable services to our community members through our regulatory and consultative activities.

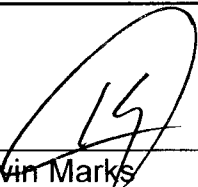
ALTERNATIVES:

Not approve the fee adjustments and maintain the current fee rates.

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

This notice has been approved as to form by County Counsel and no changes have been made since this approval. Tulare County Auditor has approved the methodology used for calculating the fee increase.

ADMINISTRATIVE SIGN-OFF:



Kevin Marks
Director Administration

Cc: Auditor/Controller
County Counsel
County Administrative Office (3)

Fee Schedules

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF:) Public Hearing for Adoption of Fee) Adjustments for Animal Control,) Environmental Health, Mental Health,) and Public Guardian.)	RESOLUTION NO. _____ AGREEMENT NO. _____
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UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Conducted a public hearing for the adoption of fee adjustments for Tulare County Health and Human Services Agency (HHSA) Animal Control, Environmental Health, Mental Health, and Public Guardian.
2. Adopted the fees recommended for the Animal Control, Environmental Health, Mental Health, and Public Guardian to cover costs.
3. Adopted the fees recommended and authorized Animal Control, Environmental Health, Mental Health, and Public Guardian to implement the fees beginning July 1, 2009.

<u>Tulare County Animal Control</u>	<u>Current Fees</u>	<u>Proposed Fees</u>	<u>SPCA Fees</u>	<u>City of Tulare Fees</u>	<u>Lindsay Shelter Fees</u>
Adoption					
Dog	25	30 (includes microchip)	95 (adopt, s/n, rabies, microchip)		96-160 (s/n, rabies)
Cat	25	30 (includes microchip)	65 (adopt, s/n, rabies, microchip)		74-89 (s/n, rabies)
Dog Spay/Neuter Deposit	50	Same			
Cat Spay/Neuter Deposit	30	Same			
Horse		50-250	(do not get any)		
Small Animal (rabbit, guinea pig, etc.)		5	5		
Vaccination	5	Same	10		
Rabies Vaccination	8	10	8		
Microchip (to sell to the general public)		20	25		
Animal Relinquishment					
Cat, Dog, Litter of Puppies, or Litter of Kittens	20	Same	30/dog, 20/cat	32+40	60
Field Surrender	25	Same	50 ACO + 30/dog or 20/cat	32+40	
Small Animal (rabbit, guinea pig, etc.)		5	5		
Stray					
Cat, Dog, Litter of Puppies, or Litter of Kittens	N/C	Same	N/C		N/C
Animal Reclaim					
Impound Fee	30	Same	20	32+40	60
Boarding Fee (per day)	8	Same	5		
Spay/Neuter Fine (1st time)	40	Same			
Spay/Neuter Fine (2nd time)	75	Same			
Spay/Neuter Fine (3+ times)	100	Same			
Protective Custody (per day)	8	Same			
Special Feed (Vet prescribed)	Actual Cost	Same			
Owner Requested Euthanasia					
Dog or Cat	25	Same	30		
Owned Animal Picked Up & Euthanized	55	Same	50 ACO + 30		
Small Animal		5	5		
Other Services					
Tranquilizer Fee		20	40	34-42	
Report Copy Fee (Copy of bite reports, etc.)		15		34.22	
Kennel Quarantine (10 days)	80	Same	60	32+60	
Home Quarantine (10 days)	40	Same	(do kennel quarantine)		
Remains Disposal	20	Same	20		
Remains Disposal (small animal)		5	5		
Livestock Boarding (per day)	10	Same			
Trailer Fee (per trip)	45	Same			
Enforcement Hearing Fee	100	Same			
Animal Control Officer Services (per hour)	71	Same	50	53	
Trap Rental Fee (per day)	5	Same	N/A		
Trap Rental Fee (per week)	20	Same	5		
Trap Rental Deposit	30	Same	50		
Kennel Permit & Inspection Fee					
5-24 Dogs	100	Same	50		
25-49 Dogs	150	Same			
50+ Dogs	200	Same			
Licensing					
Male or Female (1 yr)	25	Same	39.1	25	10
Male or Female (2 yrs)	40	45	N/A	44	
Male or Female (3 yrs)	55	60	N/A	N/A	
Spayed or Neutered (1 yr)	10	Same	16.6	10	5
Spayed or Neutered (2 yrs)	16	18	N/A	17	
Spayed or Neutered (3 yrs)	22	25	N/A	N/A	
Delinquent Fees	10	Same	22.15	equal to license fee	
Replacement Tag	2	Same			

Description of Fee	Total Cost for Service (Salaries, Administration Services/supplies)	Fee for Permit or Hourly Rate	Current Fee \$ Amount and % of Cost Recovered	Proposed Fee \$ Amount and % of Cost Recovered
UNIT 6011 Surveillance				
Food				
Roadside Stand – Permanent	255	Permit	250 98%	255 100%
Produce/Prepackaged Food Stand	110	Permit	105 95%	110 100%
Bar – No Food	280	Permit	275 98%	280 100%
Bed & Breakfast	135	Permit	130 96%	135 100%
Walk-Up / Drive-In	365	Permit	355 97%	365 100%
**Mobile Food Unit – Prepackaged Food	140	Permit	135 96%	140 100%
**Mobile Food Preparation Unit	350	Permit	340 97%	350 100%
**Mobile Food Unit – with Limited Food Preparation	205	Permit	200 98%	205 100%
**Mobile Food Unit – Ice Cream	115	Permit	110 96%	115 100%
Food Vending Machine	40	Permit	35 88%	40 100%
**Requires Commissary Form				
Retail Facility – No Food Prep (0 – 2000 Sq. Ft.)	280	Permit	275 98%	280 100%
Retail Facility – No Food Prep (2001 – 5000 Sq. Ft.)	315	Permit	310 98%	315 100%
Retail Facility – No Food Prep (> 5000 Sq. Ft.)	385	Permit	375 97%	385 100%
Retail Facility – Food Prep (0 – 2000 Sq. Ft.)	400	Permit	390 98%	400 100%
Retail Facility – Food Prep (2001 – 5000 Sq. Ft.)	445	Permit	435 98%	445 100%
Retail Facility – Food Prep (5001 – 10000 Sq. Ft.)	695	Permit	680 98%	695 100%
Retail Facility – Food Prep (> 10000 Sq. Ft.)	950	Permit	930 98%	950 100%
Restaurant (< 25 Seats)	385	Permit	375 97%	385 100%
Restaurant (26 – 50 Seats)	440	Permit	430 98%	440 100%
Restaurant (51 – 100 Seats)	490	Permit	480 98%	490 100%
Restaurant (> 100 Seats)	710	Permit	695 98%	710 100%
Nonprofit Kitchen – w/ Food Preparation	260	Permit	255 98%	260 100%
Nonprofit Kitchen – w/o Food Preparation	105	Permit	100 95%	105 100%
Temporary Food Event - Organizer, Single Event	140	Permit	135 96%	140 100%
Temporary Food Event – 1-2 days	50	Permit	45 90%	50 100%
Temporary Food Event – 3 or more days	75	Permit	70 93%	75 100%
Temporary Food Event – Annual	310	Permit	305 98%	310 100%
Temporary Food Event - Organizer	325	Permit	320 98%	325 100%
Acct #1111 – One Time Only missed vehicle inspection appointment	35	fine	30 86%	35 100%
School – w/ Food Preparation	325	Permit	320 98%	325 100%
School – w/o Food Preparation	95	Permit	90 95%	95 100%
Bakery (< 2000 Sq. Ft.)	325	Permit	320 98%	325 100%
Bakery (2001 – 5000 Sq. Ft.)	445	Permit	435 98%	445 100%
Bakery (5001 – 10000 Sq. Ft.)	615	Permit	600 98%	615 100%
Bakery (> 10000 Sq. Ft.)	950	Permit	930 98%	950 100%

Food Processing Facility (<2000 Sq. Ft.)
Food Processing Facility (2001 – 5000 Sq. Ft.)
Food Processing Facility (5001 – 10000 Sq. Ft.)
Food Processing Facility (> 10000 Sq. Ft.)
Commissary (<2000 Sq. Ft.)
Commissary (2001 – 5000 Sq. Ft.)
Commissary (5001 – 10000 Sq. Ft.)
Commissary (> 10000 Sq. Ft.)
Commissary Addendum to Food Facility Permit

Caterer

290	Permit	285	98%	290	100%
450	Permit	440	98%	450	100%
630	Permit	615	98%	630	100%
950	Permit	930	98%	950	100%
280	Permit	275	98%	280	100%
440	Permit	430	98%	440	100%
600	Permit	590	98%	600	100%
915	Permit	895	98%	915	100%
205	Permit	200	98%	205	100%
260	Permit	255	98%	260	100%

Housing/Institutions

Organized Camp
Detention Facility
Community Day Care
Day Care Center

105	Permit	100	95%	105	100%
310	Permit	300	97%	310	100%
125	Permit	120	96%	125	100%
100	Permit	95	95%	100	100%

Plan Review

Plan Review – Filing Fee
Plan Review – Restaurant
Plan Review – Retail Food Facility
Plan Review – Public Swimming Pool
Plan Review – Public Spa
Plan Review – Public Water Attraction
Plan Review – Interactive Water Fountain/Feature
Plan Review – Public Water System
Plan Review – Site Review (Land Use)

145	Permit	140	97%	145	100%
110	Hourly	105	95%	110	100%
110	Hourly	105	95%	110	100%
110	Hourly	105	95%	110	100%
110	Hourly	105	95%	110	100%
110	Hourly	105	95%	110	100%
110	Hourly	105	95%	110	100%
110	Hourly	105	95%	110	100%
110	Hourly	105	95%	110	100%

Recreational Health

Swimming Pool (< 5000 Gals.)
Swimming Pool (5001 – 40000 Gals.)
Swimming Pool (> 40000 Gals.)
Spa / Hot Tub
Water Attraction
Wading Pool
Interactive Water Fountain/Feature

325	Permit	320	98%	325	100%
385	Permit	375	97%	385	100%
600	Permit	590	98%	600	100%
280	Permit	275	98%	280	100%
280	Permit	275	98%	280	100%
280	Permit	275	98%	280	100%
280	Permit	275	98%	280	100%

Water

Water Analysis – Bacteriological – Acct. #8888
Water Sample Collection
Water Sample Collection & Analysis (Bact + Trans)
Water Transportation

Water System – New TMF Application – Community
Water System – New TMF Application – Non transient

21	Test	20	95%	21	100%
50	Permit	45	90%	50	100%
65	Permit	60	92%	65	100%
21	Permit	20	95%	21	100%
690	Permit	675	98%	690	100%
415	Permit	405	98%	415	100%

Water System – TMF Ownership Change	210	Permit	205	98%	210	100%
Water System – Enforcement Action	100	Permit	95	95%	100	100%
Water System – 100 –199 Connections	690	Permit	675	98%	690	100%
Water System – 25 – 99 Connections	550	Permit	540	98%	550	100%
Water System – 15 – 24 Connections	340	Permit	335	99%	340	100%
Water System – Transient – Non community	480	Permit	470	98%	480	100%
Water System – State Small – 5 – 14 Connections	250	Permit	245	98%	250	100%
Water System – Non transient – Non community	480	Permit	470	98%	480	100%

Wells

Well Permit – Individual	175	Permit	170	97%	175	100%
Well Permit – Agricultural	175	Permit	170	97%	175	100%
Well Permit – Cathodic Protection	175	Permit	170	97%	175	100%
Well Permit – Public	220	Permit	215	98%	220	100%
Well Permit – Industrial	220	Permit	215	98%	220	100%
Well Permit – Monitoring	110	Hourly	105	95%	110	100%
Well Permit – Soil Boring	110	Hourly	105	95%	110	100%
Well Permit – Permit to Destroy	110	Permit	105	95%	110	100%

Administrative Services

Septic and/or Well Inspection – Acct. #7777	210	Permit	205	98%	210	100%
Re-inspection Fee	110	Permit	105	95%	110	100%
Administrative Office Hearing	365	Permit	355	97%	365	100%
Administrative Penalty		Fine				

Food Safety Academy

First attendee*	110	Each	105	95%	110	100%
Each additional attendee (same company owner)*	55	Each	50	91%	55	100%

UNIT 6013 CUPA

Underground Storage Tanks

UST – Permit to Operate	185	Tank	180	97%	185	100%
UST – Transfer of Ownership	45	Permit	40	89%	45	100%
UST – Filing Fee - New/Abandon	65	Facility	60	92%	65	100%
UST – Plan Review – New, Repair, Modify or Upgrade	275	Tank	270	98%	275	100%
UST – Permit to Abandon	100	Tank	95	95%	100	100%
Site Contamination Assessment	105	Hourly	100	95%	105	100%
CA SURCHARGE - UST FACILITY	49	Permit	24	49%	49	100%

Collected for and remitted to the State

Business Plans

Risk Management Plan – Evaluation

105	Hourly	100	95%	105	100%
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Hazardous Materials Handling

Haz Mat – < 5 Reportable Quantities of Chemicals	175	Permit	170	97%	175	100%
Haz Mat – > 5 Reportable Quantities of Chemicals	340	Permit	330	97%	340	100%
Haz Waste – Conditionally Exempt	220	Permit	215	98%	220	100%
Haz Waste – Small Generator	220	Permit	215	98%	220	100%
Haz Waste – Conditionally Authorized	220	Permit	215	98%	220	100%
Haz Waste – Large Generator	415	Permit	405	98%	415	100%
Haz Waste – Permit by Rule	415	Permit	405	98%	415	100%

CA SURCHARGE - HAZ MAT WASTE

49	Permit	24	49%	49	100%
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Collected for and remitted to the State

UNIT 6015 LOP

Local Oversight Program

Well Permit – Monitoring	110	Hourly	95	86%	110	100%
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UNIT 6016 Integrated Waste Management

Solid Waste

Plan Review – Filing Fee	155	Permit	150	97%	155	100%
Plan Review – Solid Waste Facility	110	Hourly	105	95%	110	100%
Refuse Vehicle	150	Permit	145	97%	150	100%
MSW Compost Facility	19,220	Permit	18,660	97%	19,220	100%
Green Waste Compost Facility	3,075	Permit	2,985	97%	3,075	100%
Landfill	19,220	Permit	18,660	97%	19,220	100%
Transfer Station/M.R.F.	6,150	Permit	5,970	97%	6,150	100%
Recycling Center	800	Permit	760	95%	800	100%
Illegal Dump	800	Permit	760	95%	800	100%
Closed Landfill	800	Permit	760	95%	800	100%

Medical Waste

Medical Waste – Small Gen (< 220 Lbs.)	75	Permit	70	93%	75	100%
Medical Waste – Large Gen (> 220 Lbs.)	360	Permit	350	97%	360	100%
Liquid Waste Vehicle	375	Permit	364	97%	375	100%

HHSA FEE SCHEDULE

[illegible]

HHSA FEE SCHEDULE

[illegible]