

**RESOURCE  
MANAGEMENT AGENCY  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One

PETE VANDER POEL  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** June 2, 2009

Public Hearing Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>			

CONTACT PERSON: Celeste Perez PHONE: 559-733-6291

**SUBJECT:** Prepayment of one year's rent on Lease Agreement No. 16693-M for offices located at 8040 Doe Avenue in the City of Visalia

**REQUEST(S):**

That the Board of Supervisors:

Authorize Resource Management Agency to process a one time prepayment in the amount of \$652,899.46 for rent and janitorial services prior to this fiscal year's end on Lease Agreement No. 16693-M for offices located at 8040 Doe Avenue in the City of Visalia.

**SUMMARY:**

On April 8, 2008, the Board approved Amendment to Tulare County Agreement No. 16693-M regarding a leased building located at 8040 Doe Avenue in the City of Visalia that is occupied by the Department of Child Support Services (DCSS). This building provides DCSS with 39,600 square feet of office space and 5,480 square feet of storage space for a blended total of 45,080 square feet. A key provision of this Amendment was inclusion of paragraph 5.3 Annual Prepayments of Rent, which allows the County to unilaterally prepay rent and janitorial service for a period of up to 1 year and take a full 3% discount on this amount. The County has prepaid full rents at this facility for the preceding 7 years via an annual amendment to the lease. Attached hereto is a document titled "2009-2010 DCSS Rent and Janitorial Prepayments" detailing the estimated amount of rent due for the 2009-2010 fiscal years.

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**FISCAL IMPACT/FINANCING:**

The total prepayment (rent and janitorial), including a projected 3% Consumer Price Index increase to rent is in the amount of \$673,092.23. After taking the allowed discount for prepayment of 3% (\$20,192.77), the total prepaid rent and janitorial due is \$652,899.46. A detailed breakdown of the monthly rental payment is outlined in attached document titled "2009-2010 DCSS Rent and Janitorial Prepayments".

There is no net County cost to the General Fund.

Balance Sheet Account Line: 016-1750

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative to promote public health and welfare educational opportunities, natural resource management and continued improvement of environmental quality. The office space provided under this Agreement aids DCSS in improving the Quality of Life for the residents of Tulare County by ensuing quality Child Support services that promote the welfare and rights of program recipients.

**ALTERNATIVES:**

This Board may choose to deny this request. This option would not be recommended as DCSS will be required to return unused monies to their funding source.

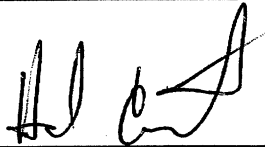
**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

Department of Child Support Services requested this prepayment.

**SUBJECT:** Prepayment of one year's rent on lease Agreement 16693 for offices located at 8040 Doe Avenue in the city of Visalia

**DATE:** June 2, 2009

**ADMINISTRATIVE SIGN-OFF:**

A handwritten signature in black ink, appearing to read 'Hal Cypert', is written over a horizontal line.

Hal Cypert  
Assistant Director – Support Services

cc: Auditor/Controller  
County Counsel  
County Administrative Office (2)  
DCSS, Tim Wall

Attachment(s): 2009-2010 DCSS Rent and Janitorial Prepayments Table

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF PREPAYMENT )  
ON LEASE AGREEMENT NO. )  
16693-M FOR OFFICES LOCATED AT )  
8040 DOE AVENUE IN THE CITY OF )  
VISALIA )

RESOLUTION NO. \_\_\_\_\_  
AGREEMENT NO. \_\_\_\_\_

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

Authorized Resource Management Agency to process a one time prepayment in the amount of \$652,899.46 for rent and janitorial services prior to this fiscal year's end on Lease Agreement No. 16693-M for offices located at 8040 Doe Avenue in the City of Visalia.