



**RESOURCE MANAGEMENT
AGENCY
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One
PETE VANDER POEL
District Two
PHILLIP A. COX
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: June 2, 2009 - **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Celeste Perez PHONE: (559) 733-6291

SUBJECT: Personnel Changes to the Custodial Services Division

REQUEST(S):
That the Board of Supervisors:

Approve and authorize the Personnel Resolution regarding reorganization of the Resource Management Agency department structure amending the Fiscal Year 2009/2010 position allocation to delete 2 Custodial Worker III positions, 3 Custodial Worker II positions and 9 Custodial Worker I positions.

SUMMARY:
The County's economic climate requires RMA to find ways to reduce expenditures for Fiscal Year 2009/2010. The above requests will reduce RMA's expenditures in the Custodial Services Division and align its budget with the projected drop in revenues to the County for next fiscal year.

RMA has already reduced expenditures throughout the Agency by downscaling projects, delaying acquisitions, limiting services and supplies and reducing labor costs such as maintaining vacancies as well as cutting seasonal work, training/travel and overtime costs.

Fortunately, we can accomplish some of the cuts by eliminating vacant positions. Out of the 14 full-time positions proposed to delete, only 9 employees will be laid off. These are identified in the accompanying personnel resolution.

SUBJECT: Personnel Changes to the Custodial Services Division

DATE: June 2, 2009

FISCAL IMPACT/FINANCING:

Approval of the requested action will reduce the Custodial Services budget by approximately \$490,000 for Fiscal Year 2009/2010.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to provide for the stability of County operations through periods of economic fluctuations and changing priorities and service demands.

ALTERNATIVES:

Alternatives include:

1. Select other program areas to cut. This action is not recommended.
2. Maintain the current operations at an additional cost of \$490,000 to the Custodial Services budget for Fiscal Year 2009/2010.

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

HR&D assisted with establishing the seniority list and preparing the personnel resolution.

ADMINISTRATIVE SIGN-OFF:



Hal Cypert
Assistant RMA Director -
Support Services

cc: Auditor/Controller
County Counsel
County Administrative Office (2)

Attachment(s): Personnel Resolution

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVING)
PERSONNEL CHANGES TO THE)
CUSTODIAL SERVICES DIVISION) RESOLUTION NO. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____, BY
THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
 COUNTY ADMINISTRATIVE OFFICER/
 CLERK, BOARD OF SUPERVISORS

BY: _____
 Deputy Clerk

* * * * *

Approved and authorized the Personnel Resolution regarding reorganization of the Resource Management Agency department structure amending the Fiscal Year 2009/2010 position allocation to delete 2 Custodial Worker III positions, 3 Custodial Worker II positions and 9 Custodial Worker I positions.

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING THE)
POSITION ALLOCATION LISTING)

RESOLUTION NO.
AGENDA ITEM NO.

Upon Motion of Supervisor _____, Seconded by Supervisor _____, the following amendments to the Position Allocation Listing were adopted at an official meeting of the Board of Supervisors held June 2, 2009, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Attest: Jean M. Rousseau
County Administrator/Clerk Board of Supervisors

By: _____
Deputy Clerk

This Board of Supervisors does hereby amend the Position Allocation Listing to add or delete the following positions:

Item No.	Class Title	Number of Positions	FTE	Grade	Pos. No.	WC Code	Dept ID	Supv ID
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Resource Management Agency #230
Effective: July 4, 2009
Org: 068 Custodial Services Division

Delete:							
013810	Custodial Worker I	9	9	128		9420	General
013820	Custodial Worker II (6271,6669,7601)	3	3	809		9420	General
013930	Custodial Worker III (0258, 8191)	2	2	826		9420	Lead

<u>Item</u> <u>No.</u>	<u>Class Title</u>	<u>Number of</u> <u>Positions</u>	<u>FTE</u>	<u>Grade</u>	<u>Pos.</u> <u>No.</u>	<u>WC</u> <u>Code</u>	<u>Dept</u> <u>ID</u>	<u>Supv</u> <u>ID</u>
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Prepared by: R. J. [Signature] 5/21

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