



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One

PETE VANDER POEL
District Two

PHILLIP A. COX
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: February 9, 2010

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)						
	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Steven Murch PHONE: 737-4660						

SUBJECT: Approval of the Substance Abuse Offender Treatment Program (OTP) Application/Plan for Fiscal Year 2009/2010.

REQUEST(S):

That the Board of Supervisors:

1. Ratify and approve the Substance Abuse Offender Treatment Program (OTP) Application/Plan for Fiscal Year 2009/2010, retroactive to July 1, 2009 through June 30, 2010. This application/plan is retroactive due to inadvertent delays in the development and review of the plan. It was impracticable for the Board to take action before July 1, 2009 due to the time needed to process, prepare, and submit the agenda item;
2. Ratify and approve the receipt of funds in the amount of \$207,019 for the Substance Abuse Offender Treatment Program for Fiscal Year 2009/2010, retroactive to July 1, 2009; and
3. Find that the Board had authority to approve the proposed application/plan and receive the funds as of July 1, 2009 and that it was in the County's best interest to approve the application/plan and receive the funds on that date.

SUMMARY:

On November 7, 2000, the State Legislative body created a special augmentation called the Offender Treatment Program (OTP) to enhance the Substance Abuse and Crime Prevention Act (SACPA). The intent of the fund is to expand treatment

SUBJECT: Approval of the Substance Abuse Offender Treatment Program (OTP)
Application/Plan for Fiscal Year 2009/2010.
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services; increase admission rates, retention, and completion outcomes for participants in drug treatment programs; in addition, the fund enables the County to maintain the State's requirement to provide these services for clients under SACPA. This enhanced program includes intensive case management and monitoring by Tulare County Health & Human Services Agency (HHS), Tulare County Probation, and Superior Court of participants who are at risk of treatment, non-compliance or violating their terms of probation. The funds will also be used to offer limited mental health services, life-skills, and parenting classes to eligible participants.

To continue receiving the State allocation for implementing the OTP Program, regulations require that an annual plan be developed and the Board of Supervisors approves that plan. The attached plan for Fiscal Year 2009/2010 has been developed, reviewed, and approved by the Recovery Court/Drug Court Steering Committee, which consists of representatives from Superior Court, Probation, Health and Human Services Agency, District Attorney, and Public Defender.

Offenders referred to SACPA:

A total of 1,267 offenders were referred for treatment during Fiscal Year 2008/2009. Of this, 1028 entered treatment.

FISCAL IMPACT/FINANCING:

The OTP Fiscal Year 2009/2010 allocation is \$207,019. The required County match is \$23,002. The match will be made using local revenues from alcohol and drug fines (Trust Fund 436). The total projected allocation is included in the Fiscal Year 2009/2010 budget. No Net County Cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This plan increases the ability to fulfill that obligation.

ALTERNATIVES:

The Board could choose to take no action; however, selection of this alternative is not recommended as there is an extreme need for enhanced treatment in Tulare County due to recent cuts in funding.

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

District Attorney, Public Defender, Probation, Superior Court, and community based treatment providers.
County Counsel

SUBJECT: Approval of the Substance Abuse Offender Treatment Program (OTP)
Application/Plan for Fiscal Year 2009/2010.

DATE: February 9, 2010

ADMINISTRATIVE SIGN-OFF:

A handwritten signature in black ink, appearing to read 'Cheryl L. Duerksen', written over a horizontal line.

Cheryl L. Duerksen Ph.D.
Director of Mental Health

Cc: Auditor/Controller
County Counsel
County Administrative Office (3)

Offender Treatment Annual Application/Plan

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF:)
Approval of the Substance Abuse) **RESOLUTION NO.** _____
Offender Treatment Program (OTP)) **AGREEMENT NO.** _____
Application/Plan for Fiscal Year)
2009/2010.)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

1. Ratified and approved the Substance Abuse Offender Treatment Program (OTP) Application/Plan for Fiscal Year 2009/2010, retroactive to July 1, 2009 through June 30, 2010. This application/plan is retroactive due to inadvertent delays in the development and review of the plan. It was impracticable for the Board to take action before July 1, 2009 due to the time needed to process, prepare, and submit the agenda item;
2. Ratified and approved the receipt of funds in the amount of \$207,019 for the Substance Abuse Offender Treatment Program for Fiscal Year 2009/2010, retroactive to July 1, 2009; and

3. Found that the Board had authority to approve the proposed application/plan and receive the funds as of July 1, 2009 and that it was in the County's best interest to approve the application/plan and receive the funds on that date.

**Substance Abuse Offender Treatment Program (OTP)
FY 2009-10 Revised OTP Application**

(To be completed by counties who did not have a FY 09-10 County plan on file at ADP by August 1, 2009, or counties with budget revisions differing substantially from original plan submission.)

Is the county applying for Offender Treatment Program funds?

Yes No

If yes, continue completing the remaining questions. If no, complete a Decline of Funds form (ACLA 09-08, Part III) and submit to ADP.

NARRATIVE

1) Provide the name and contact information of the OTP Administrative Contact.

OTP Contact: Cheryl L. Duerksen, Ph.D.
 Agency: Tulare Health & Human Services Agency – ADP Division
 Address: 5957 S Mooney Blvd, Visalia CA 93277-9394
 Phone Number: 559.737.4660 extension 2300
 Contact email: cduerkse@tularehhsa.org

2) Is the person identified above the county contact for follow up questions pertaining to the submitted application?

Yes No (If no, provide the appropriate name and contact information below.)

Application Contact Name: Marcelo Garcia
 Agency: Tulare Health & Human Services Agency – ADP Division
 Address: 5957 S Mooney Blvd, Visalia CA 93277-9394
 Phone Number: 559.737.4660 extension 2300
 Contact email: mfgarcia@tularehhsa.org

3) Is the county Board of Supervisors' approval, or are written Board of Supervisors' delegation (by written resolution, delegation approval authority or order) attached? (If county is applying for OTP funds, include language indicating Board approval for required county matching funds and use of OTP funds.)

Yes No

If no, when will it be available? Available upon approval. We will work closely with our State ADP Analyst on supplying the appropriate documentation when it is available. Anticipated date of approval not later than January 31, 2010.

4) Check the entities who assisted in FY 2009-10 OTP application completion.

- | | | | |
|-------------------------------------|----------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Probation Department | <input checked="" type="checkbox"/> | Treatment Providers |
| <input checked="" type="checkbox"/> | Parole | <input checked="" type="checkbox"/> | County Mental Health |
| <input checked="" type="checkbox"/> | Court | <input checked="" type="checkbox"/> | Native Americans |
| <input checked="" type="checkbox"/> | District Attorney | <input checked="" type="checkbox"/> | Alumni Groups |
| <input checked="" type="checkbox"/> | Sheriff Department | <input checked="" type="checkbox"/> | Other <input checked="" type="checkbox"/> |

**Substance Abuse Offender Treatment Program (OTP)
FY 2009-10 Revised OTP Application**

(To be completed by counties who did not have a FY 09-10 County plan on file at ADP by August 1, 2009, or counties with budget revisions differing substantially from original plan submission.)

- 5) Describe how the county fosters collaboration between treatment and criminal justice entities and what collaborative efforts are being included for FY 2009-10.

Probation, SACPA/Drug Court Judges, HHSA, Public Defender, District Attorney, and the Sheriff's Office have a standing Recovery Court Steering Committee meeting on the first Thursday of every month. Additionally Probation Judges and HHSA attend a treatment provider meeting the second Thursday of the month (bi-monthly).

OFFENDER TREATMENT PROGRAM GOALS

- 1) What goals will the county achieve by utilizing OTP funds? Marked boxes should reflect costs outlined on the OTP budget sheet. Include strategies for how the county plans to achieve the identified goal indicated. Examples of strategies are listed on the instruction sheet. Not all goals need to be met.

- Enhance treatment services.

How? Clients assessed for residential treatment had an approximate 90 day wait before getting into an available bed. The residential program was 90 days in length. We reduced the length of stay in residential to 60 days.

- Increase proportion of offenders who enter, remain in, and complete treatment.

How? There are currently four Deputy Probation Officers assigned caseload supervision responsibilities for SACPA (Recovery Court) and OTP. While meeting with the clients they access the TCOMS system to obtain information regarding the client's attendance in groups and testing results. This information is used to encourage compliance in the treatment program and discuss ways to address the barriers that may adversely affect their attendance. The testing information is shared with the client to assist and motivate them in maintaining sobriety. The officers provide clients with additional referrals and letters as their resources that traditionally require a month to report to the office. The officers input information from the field into the Probation Department's Caseload Explorer Case Management System (CE) regarding their contacts that will be used by the court probation officer during the review hearings.

The HHSA case manager will have weekly contact with OTP clients and the treatment provider regarding the client's progress. The Probation Department and HHSA will case conference all OTP cases prior to the OTP court calendar.

- Reduce delays in the availability of appropriate services.

How? Clients assessed for residential treatment had an approximate 90 day wait before getting into an available bed. The residential program was 90 days in length. We reduced the length of stay in residential to 60 days.

**Substance Abuse Offender Treatment Program (OTP)
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- Employ a drug court model, including dedicated court calendars with regularly scheduled reviews of treatment progress, and strong collaboration by the courts, probation, and treatment.

How? SACPA clients that are noncompliant in treatment and as a result have received their second violation will be moved to OTP. These clients will attend weekly court reviews for a short period of time. SACPA Recovery Court will be enhanced to provide OTP Court. The treatment providers will provide the court probation officer with a report providing information regarding the client's participation and attendance. This information will be added to the supervision officers information and provide the basis for the Recovery Court judges discussion with the OTP client. Probation and HUSA staff will meet in chambers with the judge to discuss OTP clients.

- Develop treatment services that are needed but not available.

How? Modify outpatient treatment to allow for a relapse prevention model. Relapse prevention will be used for clients that have completed primary treatment and have begun to test positive. The structure of the program promotes strong outpatient treatment on the front end with minimal self help and less treatment with strong self help meetings on the back end.

- Other activities, approaches, and services.

Identify goal: To prevent relapse and increase treatment participation.

How? Incentives and/or other motivational techniques.

2) Is the county utilizing up to 5% of their annual OTP allocation for mental health services for OTP eligible offenders with co-occurring disorders?

- Yes No

If yes, please describe how the funds are being utilized.

██████████

FY 2009-10 OTP Revised Budget Form

County: Tulare Allocation Amount: 207,019.00 County Match: 23,002.00

SECTION I - TREATMENT RELATED COSTS		
Treatment or Enhancing Treatment Services	OTP Funds	County Match
Detoxification Services		
Outpatient Services	29,000.00	3,222.00
Narcotic Replacement Therapy		
Residential Treatment	58,000.00	6,444.00
Sober Living Environment		
Vocational Training		
Literacy Training		
Family Counseling		
Other	16,019.00	1,780.00
Reduce Treatment Delays		
Increase Placement into Treatment		
Mental Health Services (up to 5% of Allocation)		
Other Activities, Approaches or Services	75,000.00	8,334.00
SECTION II - CRIMINAL JUSTICE/OTHER COSTS		
Enhanced Supervision	29,000.00	3,222.00
Support Dedicated Drug Court		
Other		
Total of Sections I & II	207,019.00	23,002.00
Total Amount Declined (if full allocation amount is not utilized)		

SECTION III - CERTIFICATION

OTP Lead Agency Designee's certifies that all projected expenditures stated above are consistent with the requirements of the Substance Abuse Offender Treatment Program.

Elissa M. Padilla *Elissa M. Padilla* County Other Funds

Please Print Name *Elissa M. Padilla* Required: Source of County Matching Funds

OTP Designee Signature _____ Date of Signature _____

FY 2009-10 OTP Revised Budget Form

CLIENT PROJECTIONS

OTP REFERRALS	Totals
Probation	207
Parole	821

SATTA ACTIVITIES

SERVICE TYPE: SATTA	
Activity Name	Projected Expenditures
Allocation Amount	\$ 103,847
Drug Testing	\$ 103,847
Other:	\$
TOTAL - SATTA EXPENDITURES	\$ 103,847

SERVICE TYPE: SATTA CLIENTS/TESTS	
	Total
Number of Clients Drug Tested	950
Total Number of Tests Performed	10,385

STAFFING PROJECTIONS FOR FY 2009-10

DRUG TREATMENT STAFF	OTP Full Positions
Jobs created or retained for FY 2009-10 (Include county and contract employees)	1
Positions funded through sources other than OTP used to support OTP services	0
TOTALS	1

CRIMINAL JUSTICE STAFF	OTP Full Positions
Jobs created or retained for FY 2009-10 (Include county and contract employees)	0
Positions funded through sources other than OTP used to support OTP services	0
TOTALS	0

OTHER STAFF (Identify)	OTP Full Positions
Jobs created or retained for FY 2009-10 (Include county and contract employees)	0
Positions funded through sources other than OTP used to support OTP services	0
TOTALS	0