



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One

PETE VANDER POEL
District Two

PHILLIP A. COX
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: March 9, 2010

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>						

CONTACT PERSON: Tim Brown PHONE: 737-4660

SUBJECT: Approval of agreement with Hill's Pet Nutrition, Inc.

REQUEST(S):

That the Board of Supervisors:

1. Approve an agreement with Hill's Pet Nutrition, Inc. to provide the Tulare County Animal Control Shelter with pet food and pet nutritional educational services for a period of one (1) year.
2. Authorize the Chairman of the Board to sign three (3) copies of the agreement.

SUMMARY:

In Fiscal Year 2008/2009, the Tulare County Animal Control Shelter received approximately 9,080 dogs and cats into the shelter. Feeding and processing these domestic animals is currently a large expense borne by Tulare County. Hill's Pet Nutrition, Inc., through the Hill's Science Diet Shelter Partner Program, provides a complete in-shelter feeding program for dogs and cats housed in animal control facilities. The Shelter Partner Program provides free Hill's Science Diet pet food products for in-shelter feeding of all dogs and cats being cared for by the Shelter. To receive the complimentary Hill's Science Diet pet food for in-shelter feeding, the County agrees to pay Hill's for shipping and handling costs at the rate of \$0.35 per pound. It is anticipated the Animal Control Shelter will need approximately 3,558 pounds of food monthly to meet the feeding needs of the dogs and cats received at the Shelter. This program also provides free pet nutritional training to shelter

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employees, free Hill's Science Diet signage materials for display in the Animal Control Shelter, and complimentary small trial bags of Hill's Science Diet pet food to all adopters.

We would like to bring the following items to the Board's attention that deviate from County Contract Protocol: The term of this agreement is for one (1) year and has an automatic renewal clause for two (2) additional years (However, the agreement also allows for either party to terminate the contract without cause on 30 days notice); if the County does not pay the shipping costs promptly, the County is obligated to pay interest at the rate of 1.5% per month. (The County will pay these charges by credit card so they will not be late); the agreement also calls for Mutual Indemnification; the agreement does not provide in the event of litigation the parties would litigate in California according to California law; the County is signing the contract first; and the contract provides for only one signature by Hill's.

FISCAL IMPACT/FINANCING:

The cost of shipping the animal food to the shelter is estimated to be \$15,000 annually and is included in the Fiscal Year 2009/2010 budget. No Net County Cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organization Performance Initiative to promote stability of County operations through periods of changing priorities and service demands. This agreement potentially saves the Tulare County Animal Control Shelter over \$17,500 annually in pet food expense.

ALTERNATIVES:


The Board could choose not to approve this agreement, but that is not recommended as this would result in the loss of this cost savings in-shelter feeding program provided by Hill's Pet Nutrition, Inc. and the direct increase in expenses to the County for pet food purchases.

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

County Counsel.

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ADMINISTRATIVE SIGN-OFF:



Kevin Marks
Director Administration

Cc: Auditor/Controller
County Counsel
County Administrative Office (3)

Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF:)
Approval of agreement with Hill's Pet)
Nutrition, Inc.)

RESOLUTION NO. _____
AGREEMENT NO. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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