



**Tulare County Library**  
**COUNTY OF TULARE**  
**AGENDA ITEM**

REVISED

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One

CONNIE CONWAY  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** March 9, 2010

Public Hearing Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>			

CONTACT PERSON: Brian Lewis PHONE: 713-2723

**SUBJECT:** Accept a United States Department of Agriculture stimulus grant.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve a project not to exceed \$110,000 to install and operate a Library Materials Distribution Machine in Cutler.
2. Accept the award of a \$50,000 USDA stimulus grant for a grant designed to provide a Library Materials Distribution Machine in Cutler, establishing an automated sub branch.
3. Authorize purchase of book vending machine, waiving the competitive bid requirement as PUBLIC INFORMATION KIOSK, INC, the manufacturer, is the sole source for this unique product.
4. Authorize prepayment of 50 percent of the book vending machine cost as the machine is being customized for Lexan construction making it more damage resistant, and to have downloadable data feature that negates need for a DSL data line. The pre-payment cost is \$16,525.
5. Approve the necessary budget adjustments per the attached Aud 308 (4/5 vote required).

**SUBJECT:** Accept the award of a USDA stimulus grant application for a grant designed to  
**DATE:** provide a Library Materials Distribution Machine in Cutler, establishing an  
automated sub branch, in the amount of \$ 50,000. March 9, 2010

**SUMMARY:**

The Board of Supervisors ratified the Board Chairman's signature for this \$50,000USDA grant application on July 21, 2009. This grant application makes it possible for the library to put an automatic book machine in Cutler which will make hundreds of books available to residents of Cutler residents and other communities who choose to use this library service. If this project is successful it will serve as a model the library can use for the provision of library services throughout the county in locations that do not presently have library services. We are currently working with local officials to determine a final site in Cutler for the book vending machine.

This product requires unique specifications that will save ongoing costs with this machine as well as create staffing efficiencies. The modifications avoid the ongoing of an Internet connection and DSL infrastructure as well as save ongoing service costs. The modifications also allow for a much more portable machine that can be installed anywhere a/c power is available. The alternative would require the Library to find a location with an Internet connection.

To accomplish this project, the Library is requesting the Board approve the Library Materials Distribution project designed to offer new services in Cutler; waive competitive bidding for the book vending machine, and authorize a 50 percent prepayment to the vendor as this machine will be custom built to order.

The total cost of the Cutler project is estimated not to exceed 110,000. This funding will come from three sources.

USDA grant -	\$ 50,000
Library match -	\$ 47,800
Donations solicited by the Tulare County Library Foundation--	\$ 12,200

**FISCAL IMPACT/FINANCING:**

The cost to the Library Budget is \$47,800. Capital Projects line 030 086 3400 5205 Library Projects already has \$127,026 budgeted for Fiscal Year 2009/2010.

\$12,200 will be raised through charitable contributions solicited locally by the Tulare County Library Foundation to round out the anticipated expenses.

There is no cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative to promote specific programs to raise literacy Countywide.

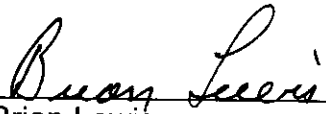
**SUBJECT:** Accept the award of a USDA stimulus grant application for a grant designed to  
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**ALTERNATIVES:**

The Board could choose not to accept this grant. This alternative is not recommended because the Board has consistently supported literacy programs, and this project would allow the County Library to expand library services into a community that is presently underserved.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Brian Lewis  
County Librarian

Cc: Auditor/Controller  
County Counsel  
County Administrative Office (2)

Attachment(s):

# BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

In the matter of accepting a United ) RESOLUTION NO. \_\_\_\_\_  
States Department of Agriculture ) AGREEMENT NO. \_\_\_\_\_  
Stimulus grant. )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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1:02 PM

Receiving Grant from USDA to establish book machine in Cutler. Not part of original budget.	Perform a SMART BUDGET ROLL-UP before VALIDATING.
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Buenos Aires 3/3/10

- \* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.
- \* Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.
- \* Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.