



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One  
PETE VANDER POEL  
District Two  
PHILLIP A. COX  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** March 16, 2010

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>						
CONTACT PERSON: Christina Jones    PHONE: 737-4660						

**SUBJECT:** Approval of agreement with Community Services and Employment Training, Inc.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with Community Services and Employment Training, Inc. in an amount not to exceed \$627,990 to provide pre-employment counseling, skills assessment, education, and life skills training for the Youth Transitions Program, effective April 1, 2010 through September 30, 2011; and
2. Authorize the Chairman of the Board to sign three (3) copies of the agreement.

**SUMMARY:**

Tulare County recognizes there is a significant population of youth (ages 16-21) that are at risk for one or more of the following: gang involvement, suicide, school dropout/truancy, drug abuse, pregnant/parenting, and homelessness, etc. Tulare County believes that these youth, and the community as a whole, will benefit from a program that provides work experience, mentors, and encouragement to obtain and retain meaningful employment. In keeping with the goals of the County's Step Up program to provide more opportunities for at-risk youth, the County hereby establishes the Youth Transitions Program. The County designates the Health & Human Services Agency (HHS) as the lead agency for the Youth Transitions

**SUBJECT:** Approval of agreement with Community Services and Employment Training, Inc.

**DATE:** March 16, 2010

Program; however work experience sites for this program may be established with any County department.

HSA is requesting the County partner with Community Services and Employment Training, Inc. (CSET) to assist facilitating the Youth Transitions Program. CSET will coordinate outreach and recruitment. In addition, CSET will consider youth eligible if they meet one or more of the following criteria: at risk for gang involvement, suicide, school dropout/truancy, drug abuse, pregnant/parenting, homelessness or if youth is a current/former foster child or has a parent who is a current/recovering substance abuser.

CSET staff will provide the following, but not limited to: prepare youth for working at Tulare County job sites using assessment, orientation and appropriate trainings about work ethics, proper work attire, sexual harassment, and behavior and performance expectations; applicable training and workshops for enrollees including, but not limited to, interviewing skills, application completion, resume creation, dressing for success, and workplace ethics; and youth/program monitoring at work sites on a consistent basis.

We would like to bring the following item to the Board's attention that deviates from County Contract Protocol: this agreement extends into Fiscal Year 2011/2012 (effective April 1, 2010 through September 30, 2011).

**FISCAL IMPACT/FINANCING:**

The maximum reimbursement for this Agreement is \$627,990. Of this agreement amount, \$60,000 is included in the Fiscal Year 2009/2010 budget. The remaining \$567,990 will be included in the Fiscal Years 2010/2011 and 2011/2012 budgets. No Net County Cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation.

**SUBJECT:** Approval of agreement with Community Services and Employment Training, Inc.

**DATE:** March 16, 2010

**ALTERNATIVES:**

The Board could choose not to approve this agreement, but that is not recommended because Tulare County has recognized there is a significant population of youth (ages 16-21) that are at risk for one or more of the following: gang involvement, suicide, school dropout/truancy, drug abuse, pregnant/parenting, and homelessness, etc.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

County Counsel

**ADMINISTRATIVE SIGN-OFF:**



David Crawford  
Director of Human Services

Cc: Auditor/Controller  
County Counsel  
County Administrative Office (3)

Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF:** \_\_\_\_\_ )  
Approval of agreement with Community )  
Services and Employment Training, Inc. )

**RESOLUTION NO.** \_\_\_\_\_  
**AGREEMENT NO.** \_\_\_\_\_

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved an agreement with Community Services and Employment Training, Inc. in an amount not to exceed \$627,990 to provide pre-employment counseling, skills assessment, education, and life skills training for the Youth Transitions Program, effective April 1, 2010 through September 30, 2011; and
2. Authorized the Chairman of the Board to sign three (3) copies of the agreement.