



**Sheriff's Department  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One  
PETE VANDER POEL  
District Two  
PHILLIP A. COX  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** March 23, 2010

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)						
	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Terrie Saenz, ASO III    PHONE: 733-6245 Ext 6520						

**SUBJECT:** Authorize the Fixed Asset Purchase of 12 Replacement Unmarked Vehicles

**REQUEST(S):**  
That the Board of Supervisors:

1. Authorize the fixed asset purchase of 12 replacement unmarked vehicles to be purchased with funds from the Sheriff's Vehicle Replacement Trust Fund.
2. Authorize the necessary budget adjustments per the attached AUD 308 (4/5<sup>th</sup> vote required).

**SUMMARY:**  
The Sheriff's vehicle inventory is examined annually to determine which units meet established replacement criteria. The Department has 5 unmarked vehicles that currently exceed 120,000 miles and 7 unmarked vehicles that will reach 120,000 miles within the next 12 months.

The majority of the specialized equipment on the current vehicles will be removed and installed in the new vehicles. The unmarked vehicles will be purchased in accordance with the County's purchasing guidelines. The unmarked vehicles are a vital asset to the Sheriff's Department and will aid in the protection and safety of the residents of Tulare County.

**SUBJECT:** Authorize the Fixed Asset Purchase of 12 Replacement Unmarked Vehicles

**DATE:** March 23, 2010

**FISCAL IMPACT/FINANCING:**

The \$228,000 for the purchase of the 12 unmarked vehicles will be reimbursed from the Sheriff's Vehicle Replacement Trust Fund. Any equipment purchased, as well as the labor cost for the removal of existing equipment and installation of equipment into the new vehicles will be paid from funds in the Sheriff's FY 2009/2010 operating budget. There is no net County cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The purchase of the 12 unmarked vehicles contributes to the County's five-year strategic plan that includes the Safety and Security, and Organizational Performance Initiatives.

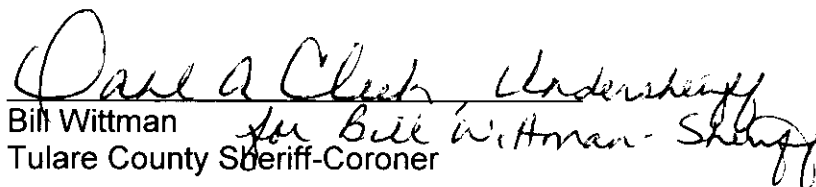
**ALTERNATIVES:**

N/A.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

The Purchasing Department will coordinate the purchase of the vehicles in accordance with the County's purchasing policies. The Auditor's Office will make the necessary budget adjustments per the AUD 308.

**ADMINISTRATIVE SIGN-OFF:**

  
Bill Wittman  
Tulare County Sheriff-Coroner

Cc: Auditor/Controller  
County Counsel  
County Administrative Office (2)  
Purchasing Department

Attachment : AUD 308

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF Authorize the Fixed)  
Asset Purchase of 12 Replacement )  
Unmarked Vehicles )

RESOLUTION NO. \_\_\_\_\_  
AGREEMENT NO. \_\_\_\_\_

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Authorized the fixed asset purchase of 12 replacement unmarked vehicles to be purchased with funds from the Sheriff's Vehicle Replacement Trust Fund.
2. Authorized the necessary budget adjustments per the attached AUD 308 (4/5<sup>ths</sup> vote required).

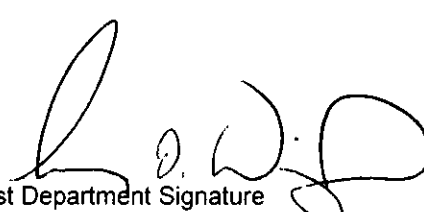
03/09/10		Doc ID			APRD fm fm fy fy		2009/2010
Date							Budget FY yy

				Tulare County Sheriff's Department		Terrie Saenz	733-6245	6520
				Agency Name		Contact Person	Phone	Ext

Action* * A,C,D	Fund	Dept	Unit	APPR #	Rev		Current Amount	Revised Amount	Inc / Dec Amt	
<b>A</b>	<b>001</b>	<b>240</b>	<b>2100</b>	<b>2405</b>		<b>LEVEL 1 Finish Here</b>	<b>1,084,264</b>	<b>1,312,264</b>	<b>228,000</b>	
						<b>Appropriation Totals</b>			-	
						This level may not balance due to revenue lines posted in level 2 below.			-	
									-	
									-	
<b>Appropriations Total</b>							<b>1,084,264</b>	<b>1,312,264</b>	<b>228,000</b>	
Action* * A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	Current Amt	Revised Amount	Inc / Dec Amt	
<b>C</b>	<b>001</b>	<b>240</b>	<b>2100</b>			<b>6140</b>	<b>294,300</b>	<b>522,300</b>	<b>(228,000)</b>	
<b>C</b>	<b>001</b>	<b>240</b>	<b>2100</b>	<b>2405</b>	<b>7089</b>		<b>0</b>	<b>228,000</b>	<b>228,000</b>	
						<b>LEVEL 2 Start Here</b>			-	
						<b>Line Totals</b>			-	
									-	
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<b>Each fund must balance</b>							Total Inc/Dec must be zero	\$ 294,300	\$ 750,300	\$ -

**Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)** Perform a SMART BUDGET ROLL-UP before VALIDATING.

To record the fixed asset purchase of 12 replacement unmarked vehicles in the amount of \$228,000. The funds will be transferred from the Sheriff's Vehicle Replacement Trust Fund. There is no net County cost.

  
 First Department Signature

\_\_\_\_\_  
 Second Department Signature

<p><b>Auditor and CAO Use Only</b></p> <p>Checked By: _____</p> <p>County Executive Office Action: No. _____ Date: _____</p> <p>( ) Approved ( ) Disapproved</p> <p>By: _____</p> <p>Board of Supervisors Action: No. _____ Date: _____</p>	<p><b>Auditor Use Only</b></p> <p>Entered By: _____</p> <p>Date: _____</p> <p>Distribution: 1: BOS/CAO/Auditor</p>
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**\*\* Action Codes: A=Add, C=Change, D=Deactivate**

\* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.

\* Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.

\* Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.