



**County Administrative  
Office  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One

PETE VANDER POEL  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** June 29, 2010

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>						

CONTACT PERSON: Debbie Vaughn PHONE: 636-5005

**SUBJECT:** Memorandum of Understanding between Tulare County Superior Court and County of Tulare for 2010/2011.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve the Memorandum of Understanding between Tulare County Superior Court and County of Tulare for 2010/2011.
2. Authorize the Chairman to sign the agreement subject to County Counsel approval.

**SUMMARY:**

Tulare County provides a variety of services to the Tulare County Superior Court. The County will provide internal services, such as printing and copier maintenance. They will also provide motor pool and any other temporary services the Court requests and the County is willing to provide, including telecommunications, mail and courier services. The Memorandum of Understanding establishes services and reimbursement details each year. The setting of services, rates and the development of support documentation required by the State have been completed. Services will be provided by Facilities and General Services and other County departments as needed.

**FISCAL IMPACT/FINANCING:**

Trial Court Funding Act provides that Tulare County may bill the Superior Court for costs, both direct and indirect, of its services and supplies provided for Trial Court

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operations. The related expenses and revenues are budgeted within the service department budgets.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five year strategic plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. The Memorandum of Understanding helps fulfill this initiative by having the affected departments take an in depth look at what services they require, what services can be delivered, and the costs associated with those services.

**ALTERNATIVES:**

None.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

The agreement will be reviewed by County Counsel.

**ADMINISTRATIVE SIGN-OFF:**

  
Debbie Vaughn  
Administrative Analyst

Cc: Auditor/Controller  
County Counsel  
County Administrative Office (2)

Attachment(s)

Memorandum of Understanding between Tulare County Superior Court and County of Tulare.

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF Memorandum of )  
Understanding between Tulare )  
County Superior Court and County )  
of Tulare for 2010/2011. )

RESOLUTION NO. \_\_\_\_\_  
AGREEMENT NO. \_\_\_\_\_

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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2. Authorized the Chairman to sign the agreement subject to County Counsel approval.