

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

COUNTY OF TULARE

By _____
Chairman, Board of Supervisors

ATTEST: JEAN M. ROUSSEAU
County Administrative Officer/Clerk of the Board
Of Supervisors of the County Of Tulare

By _____
Deputy Clerk

FAMILY SERVICES OF TULARE COUNTY

Date: June 2, 2010

By [Signature]
Title President, Board of Directors

Date: June 2, 2010

By [Signature]
Title Fiscal Officer

Corporations Code section 313 requires that contracts with a corporation shall be signed by the (1) chairman of the Board, the president or any vice-president and (2) the secretary, any assistant, the chief financial officer, or any assistant treasurer; unless the contract is also accompanied by a certified copy of the Board of Directors resolution authorizing the execution of the contract.

Approved as to Form
County Counsel

By [Signature]
Deputy 2010812

Dated 6/4/10



Exhibit "B"

Compensation Fiscal Years 2009/10 and 2010/11 (amended 7/1/10)

Contractor: Family Services of Tulare County

Program: Children and Youth in Stressed Families – Family Services Integration Program

1. REIMBURSEMENT

- a. COUNTY agrees to compensate CONTRACTOR for allowed costs incurred as detailed in Exhibit "B-3," subject to any maximums and annual cost report reconciliation.
- b. COUNTY shall not be obligated to compensate CONTRACTOR for services rendered by CONTRACTOR during a non-authorized period (e.g., after a Service Block has expired), or for unauthorized services, i.e., scheduling for services in excess of what is set forth in Exhibit "A," no-shows, or for services provided to ineligible individuals.
- c. CONTRACTOR shall maintain and make available to COUNTY records of all revenue and grant reimbursement paying for all or part of staff assigned to the Mental Health Services Act Family Services Integration Program.
- d. It is COUNTY's expectation that required reports will be submitted within 30 days of the end of each month. CONTRACTOR may not be paid if required reports are not submitted in a timely manner.
- e. COUNTY agrees to make all payments under this Agreement to CONTRACTOR within thirty (30) days of CONTRACTOR's submission of all required documentation and in accordance with COUNTY's normal payment cycle.

2. REIMBURSEMENT CATEGORY

- a. Mental Health Services Act
 - o Non-Medi-Cal Operational/Administration expenditure cost may be reimbursed up to a maximum total of \$494,836 for Fiscal Years 2009/2010 and 2010/2011. The CONTRACTOR understands and agrees that the COUNTY may not make payments to the CONTRACTOR above the Mental Health Services Act Family Services Integration Program maximum unless an amendment to the contract maximum is approved by the Tulare County Board of Supervisors.

The amounts noted above are set forth in the budgets, attached hereto as Exhibit "B-3" and incorporated herein by reference. The budget as defined in Exhibit "B-3" may be adjusted by CONTRACTOR between line-items in amounts not to exceed ten percent (10%) without COUNTY approval. Adjustments made by CONTRACTOR between line-items exceeding ten percent (10%) must be approved by the Tulare County Director of Mental Health. No change to the contract maximum may be made unless an amendment to this agreement is approved by the Tulare County Board of Supervisors.

3. INVOICING

- a. CONTRACTOR shall submit monthly invoices to the Mental Health Services Act Unit for expenditures incurred, no later than fourteen days after the end of the month in which those expenditures were incurred.
- b. CONTRACTOR shall submit invoices for operating expenditures incurred using the format detailed in Exhibit "B-4."

Exhibit "B-3"
FY 2009/2010 and 2010/2011 Budget

Contractor: Family Services of Tulare County
Program: Children and Youth in Stressed Families – Family Services Integration Program

		FY 09/10 & 10/11
A. EXPENDITURES		
Personnel Costs		FTE's
Therapist	1.00	\$66,900
Data Entry & MIS Support	0.20	\$6,720
	1.20	\$73,620
Benefits @ 26% (Note 1)		\$16,697
Total Personnel Costs		\$90,317
Operating Expenses		
<u>Staff Support for Direct Services</u>		
Local Mileage Reimbursement		\$2,038
Cell Phone		\$1,120
<u>General Office Expenses</u>		
Computers, software & related supplies		\$400
Copier, fax & printer expenses		\$1,050
Postage		\$220
General Office Supplies		\$1,981
<u>Facility Costs</u>		
Office Space & Utilities		\$1,500
Office Maintenance		\$1,050
<u>Training & Conferences</u>		
Travel for Training & Conferences		\$640
Lodging for Training & Conferences		\$300
Conference Registration		\$1,100
Per Diem for Conferences		\$320
Total Operating Expenses		\$11,719
Other Operating Expenses		
Contracts to 6 Family Resource Centers		\$348,000
Laptops and applicable accessories/peripheral for FSIP		\$11,200
Parenting Wisely and other Curriculums		\$19,800
Total Other Operating Expenses		\$379,000
Indirect Expense (4% of total contract)(Note 2)		\$13,800
Total Program		\$494,836
B. REVENUES		
a. MHSA PEI		\$494,836
Total Funding Requested from MHSA PEI		\$494,836

Exhibit "B-3"
FY 2009/2010 and 2010/2011 Budget

Contractor: Family Services of Tulare County
Program: Children and Youth in Stressed Families – Family Services Integration Program

Narrative
FY 2009/2010 & FY 2010/2011

EXPENDITURES – (Total \$494,836)

Personnel Expenditures – Salaries (Total \$73,620)

Therapist: The therapist will provide training, consultation and direct therapeutic interventions at Family Resource Centers - **\$66,900**

Data Entry and MIS Support: This staff will compile and process outcome data and assist with reports - **\$6,720**

Personnel Expenditures – Benefits (Total \$16,697)

Operating Expenditures – (Total \$11,719)

- Staff supports for direct service (Total \$3,158)
 - Vehicle mileage reimbursement: \$2,038
 - Telephone expense: \$1,120
- General Office Expense (Total \$3,651)
 - Computers, software and related supplies: \$400
 - Copier, fax, printer expense: \$1,050
 - Postage: \$220
 - General office and therapeutic program supplies: \$1,981
- Facility Costs (Total \$2,550)
 - Office space and utilities: \$1,500
 - Office maintenance: \$1,050
- Training & Conferences (Total \$2,360)
 - Other transportation cost (travel for training & conferences): \$640
 - Lodging: \$300
 - Conference registration: \$1,100
 - Per diem: \$320

Other Operating Expenditures – (Total \$379,000)

- Contracts to six Family Resource Centers: \$348,000
 - Contracts will pay for salaries, benefits, and local mileage for approximately 0.50 FTE Family Support Case Manager.
- Laptops for seven partner agency staff assigned to program: 7 X \$1,600 = \$11,200
- Parenting Wisely and other curricula for six Family Resource Center sites: \$19,800

Indirect Expenditures – (Total \$13,800)

- At 2.8 % of contract (\$494,836 x 2.87) = approx. **\$13,800**

REVENUES – (Total \$494,836)

- Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI): **\$494,836**