



**Board of Supervisors  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One

PETE VANDER POEL  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** July 27, 2010

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>						
CONTACT PERSON: Jeff Forbes    PHONE: (559) 636-5000						

**SUBJECT:** Step Up Service Learning grant award to Citrus High School.

**REQUEST(S):**

That the Board of Supervisors:

Approve a change in the grant award amount, as requested by Citrus High School, from \$5,000 to \$3,500.

**SUMMARY:**

On April 27, 2010, the Board of Supervisors awarded eight Step Up Service Learning grants in the amount of \$5,000. This is part of the Service Learning program administered by the Tulare County Youth Commission.

One of the recipients was Citrus High School in Porterville. They received \$5,000 to complete a beautification project at two elementary schools in Porterville. Because of difficult budget times, staffing has been reduced at Citrus High School. The staffing changes have put a significant strain on the time of the Principal, Kathy Pearson. Ms. Pearson is the individual responsible for implementing the Step Up Service Learning grant.

Because of the lack of resources, Ms. Pearson has requested a change in the scope of work and a reduction in the grant amount from \$5,000 to \$3,500. The project would be scaled down from two elementary school sites to one. The reduced amount will allow Citrus High School to conduct a successful Step Up Service Learning grant project. The Board of Supervisors must approve the change

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in the amount of grant funding.

**FISCAL IMPACT/FINANCING:**

The County of Tulare will be returned \$1,500.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

Reducing the amount of grant funding to Citrus High School is linked to the Safety and Security initiative of the Tulare County Strategic Business Plan. Approving the change will assist the County in collaborating with school districts, cities and community-based organizations to promote early intervention for youth involved in gang activities.


**ALTERNATIVES:**

The Board of Supervisors could choose to not reduce the amount of grant funding. This is not recommended because Citrus High School has requested the funding reduction.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

County Counsel assisted in the preparation of the agenda item language.

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Jeff Forbes  
Board Representative III

Cc: Auditor/Controller  
County Counsel  
County Administrative Office (2)

Attachment – Citrus High School Service Learning Grant Application

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF STEP UP )  
SERVICE LEARNING GRANT AWARD )  
TO CITRUS HIGH SCHOOL )

RESOLUTION NO. \_\_\_\_\_  
AGREEMENT NO. \_\_\_\_\_

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

The Board of Supervisors hereby:

Approved a change in the grant award amount, as requested by Citrus High School, from \$5,000 to \$3,500.

## Step Up Service-Learning Grant Application 2010

Name Kathleen Pearson	Position High School Principal
School Name/Address/City/Zip Citrus High School 261 E. Mulberry Porterville, CA 93257	Home Address/City/Zip 2112 W. Orange Porterville, CA 93257
School Phone: 559-782-7130 School Fax: 559-782-3643	Home Phone: 310-562-7928
Email: <a href="mailto:kpearson@portervilleschools.org">kpearson@portervilleschools.org</a>	Have you ever received a Service-Learning mini-grant before? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
What grade(s) span will this project involve? <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 We also anticipate involvement of elementary and middle school students	Approximately how many students will participate in this project? <u>9</u>

### 1. The Service: What will students do?

Last year we were extremely successful with our service learning grant. We offered service to the city through the animal shelter and extended our reach of teaching compassion and concern for other life by creating mentorships at the elementary schools.

For this summer, we want to continue on a limited basis at the animal shelter in very hot summer afternoons when assisting to care for abandoned animals is essential for their health. We have continued a relationship with the shelter and this type of community service is a very important asset to the community and to our students.

As the main part of our grant program, we will design and establish a community garden at one of the elementary schools in Porterville. The plan would be to have Citrus students working at the elementary school before school is out in June, assisting students and staff with planning those sites to prepare a space and begin to establish an area for a garden. Over the summer, Citrus students will create the structure of the garden based on the needs of the school and desires of the school administration, and then beginning before school begins and continuing through September, Citrus students will work with elementary students to teach them to plant and grow their own garden system. It is anticipated that this program (like last year's program) will sustain itself after the grant by continuing to offer guidance and service to the participating elementary schools without additional money through an active volunteer program at Citrus as well as a sustainable product that can be continued by the elementary students. The Citrus greenhouse program has over twenty students already trained to be "teachers and trainers" and assist elementary programs develop a garden that they can control.

We have also been approached by the Kiwanis Club who would like to assist with grant money to help develop community garden programs, and will use the expertise and resources offered by this generous organization.

## 2. The Learning: What will students learn from this activity?

**Skills:** High School students will learn to follow the directions and guidance of superiors as they implement the idea of others. They will learn more intensive gardening techniques and will work with maintenance to set watering systems for the elementary gardens. Students will learn the value of giving of their time and skills to others and will learn the importance of setting an example and teaching skills to younger at-risk students. They will learn the handling and care of animals, and the importance of animal control and responsible animal ownership.

**Knowledge/concepts:** This grant will foster listening to and taking directions from others, much like they would have to do on any job. They will understand the importance of a job that requires the ability to work independently to get the job done. In addition to the knowledge gained from planning and developing the garden, the high school students will teach those skills to younger students, involving them in gardening projects as part of a life-long learning program.

How does this project link to California State Standards?

- There are four strong links to the standards:
- 1. High school students linking to the life science standards by the development from seeds or cuttings ongoing garden systems and ecological decisions for future.
- 2. High school students learn landscaping design and implementation as part of the CTE standards
- 3. Working to establish gardens with elementary students will address life science standards for grades 2-6.
- 4. High school students involvement with animal care ties directly to the life science standards

## 3. What civic/character values or social skills will your students learn and practice in this project?

Learning to work for others is a very important step and one that many high school students never fully understand until they go to work for an employer. What we have found is that students who have this experience do better in school because they understand their part of the responsibility of education, and learn not to look to others for constant direction and reassurance. Additionally, learning to give back to the community and understand that they have a unique place in the success of others is such an important concept that escapes citizens much older. Both parts of this request focus on growth for the students and mentoring to younger students, both as peer mentors for behavior interventions and teachers/trainers in life-long skills.

4. Please answer the following questions to help determine the potential for a high quality service-learning project:

a. What problems or needs does the project address?

By encouraging students to take part in programs that benefit the community, they become aware of their place in the success of others. (1) Porterville's animal shelter is under construction. The temporary facilities, while sufficient for basic animal care, need additional assistance in the summer to care for heat issues with the animals. Our students were instrumental last year in the care of the animals during the "dog days of summer". (2) Students experience the challenge of developing sustainable green gardens and teaching younger students not only how to raise their own food, but also healthy choices that will affect life-long nutritional needs.

b. How will youth be involved in directing and developing the project?

The students at the animal shelter will coordinate with the Porterville Police Department staff to meet the needs with the limited resources available. Additionally, they will develop self-sustainable mentoring programs for students at two elementary schools in the fall (after the term of the grant) that will continue into the following year. Based on the success of last summer's grant, high school students understand how to communicate with at-risk and gang connected kids in very unique ways when given the liberty to create positive programs. The students in the gardening program will be the "project managers" by meeting with the principal and developing the plans for the garden. These plans, once approved, will begin in the summer and students will work independently to prepare for elementary students to take over in the fall, and sustain after the term of the grant.

c. In what ways is the project collaborative (working with others to make it happen)?

This will take a high level of collaboration between the City of Porterville, the Porterville Police Department, the Porterville Unified School District, several elementary schools in the district and the staff and students at Citrus High School. Additionally, we will include the Porterville Education Foundation which is helping with our current Step-up Grant, and the Kiwanis Club has offered grant opportunities for landscaping and garden projects.

d. How will you make this project an ongoing effort?

Just as we have done this past year, mentoring opportunities do not need special funds after the initial program is developed to remain functional and self-sustaining. Through the continuation school program, credits can be given for volunteerism and community service projects. The school district has been willing to continually assist with assets to support our program, and with the publicity our programs are receiving, we are being offered assistance through service organizations with assistance and grant opportunities. The mentoring that will happen with the elementary students need almost no continuing funds to be able to continue this valuable interaction.

5. What is an approximate timeline for your project? (Be specific)

Garden Projects

May 1—June 1 Recruit students  
 Establish Elementary Partnerships  
 June 1—June 15 Design plans with principals  
 June 15—August 1 Students prepare garden location  
 Aug 15—Sept 20 Work with and train elementary students  
 Help students create sustainable green gardens  
 Sept 20—Sept 30 Finalize grant process  
 Sept 30—June, 2011—Continue overseeing programs and  
 guiding students as necessary

Animal Shelter Project

May 1—June 1 Recruit students  
 Begin volunteerism  
 June 1—June 15 Continue volunteerism  
 June 15—Aug 1 Work with shelter needs  
 Aug 15-Sept 20 Begin elementary program with  
 mentoring of at-risk youth  
 Sept 20—Sept 30 Finalize grant process  
 Sept 30—June, 2011 Continue meeting with  
 at-risk youth to assist with  
 alternatives to gang choices

Generalized timeline:

June 1-July 14	July 15-September 15	September 16-September 30
<ul style="list-style-type: none"> <li>Recruit students</li> <li>Conduct resource assessment</li> <li>Schedule meeting times</li> <li>Document progress</li> </ul>	<ul style="list-style-type: none"> <li>Start planning process</li> <li>Begin to implement the project</li> <li>Document process</li> </ul>	<ul style="list-style-type: none"> <li>Complete implementation of project</li> <li>Document process</li> <li>Create final project report</li> </ul>

7. Please provide a projected itemized budget for your project.

Category	Amount	Description of proposed expenditure
Materials & Supplies	\$400	Boots for the shelter program Ability to replace or fix tools borrowed from Citrus High School over the summer. Misc needs for successful garden operation
Adult Advisor Stipend(s)	\$500	Adult to oversee students working over the summer
Student Stipend(s)	\$2400	Money to students to work the program in the summer
Travel	\$200	Bus tickets, etc, to get students to and from work.

Training		
Postage/Communication		
Other		
<b>Total Amount Requested</b>	\$3500	Many resources donated from the Porterville Unified School District