



**District Attorney
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One
PETE VANDER POEL
District Two
PHILLIP A. COX
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: January 25, 2011

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>						
CONTACT PERSON: Don H. Gallian PHONE: (559) 733-6411						

SUBJECT: Acceptance of continued grant funding from the California Emergency Management Agency for the Underserved Victim Advocacy and Outreach Program.

REQUEST(S):
That the Board of Supervisors:

1. Ratify and approve the Grant Award Agreement for the acceptance of grant funding from the California Emergency Management Agency for the Underserved Victim Advocacy and Outreach Program in the amount of \$125,000, with a \$31,250 match, for the period of October 1, 2010 through September 30, 2011. This grant is retroactive due to having received the signed Agreement from the State in December 2010.
2. Ratify the Chairman of the Board's signature on the Agreement/Grant Award Face Sheet and all other grant application documents necessary to secure grant funds, retroactive to October 1, 2010.
3. Find that the Board had the authority to enter into the proposed Agreement as of October 1, 2010, and that it was in the County's best interest to enter into the Agreement on that date.
4. Approve the necessary budget adjustments per the attached AUD 308 (4/5th vote required).

SUBJECT: Acceptance of continued grant funding from the California Emergency Management Agency for the Underserved Victim Advocacy and Outreach Program.

DATE: January 25, 2011

SUMMARY:

The California Emergency Management Agency (CalEMA) issued a Request for Proposals for the Underserved Victim Advocacy and Outreach Program for the fiscal year 2010/2011. The purpose of the Program is to conduct outreach activities and provide mandated services to underserved victims of violent crime in Tulare County.

This Program will allow for the increased coordination of direct services, as well as the implementation of an enhanced outreach and awareness program, for the Spanish-speaking and elderly populations, which are determined to be underserved, throughout Tulare County. It will also include educational presentations for the public and other victim services providers.

Census estimates for 2009 show that 58% of the County population is Hispanic, and 44% speaks a language other than English. Therefore, it is essential that Victim Witness Workers (Advocates) serving this population be bilingual in English and Spanish.

The National Center on Elder Abuse estimates that elder abuse has increased by 15-20% since 2000. This age group is particularly vulnerable to various types of crime, including elder abuse and fraud. Elder abuse cases are complex, as abusers and their victims are often dependent on one another for financial assistance, housing, and other support.

The Program will provide victims with mandated services such as crisis intervention, court support, case status and update, assistance in filing for benefits from the Victim Compensation and Government Claims Board, and orientation to the criminal justice system.

The District Attorney's Office Victim Witness Center receives referrals from all local law enforcement agencies, as well as our own Deputy District Attorney's, Child Protective Services, Adult Protective Services, the Public Guardian's Office, funeral homes, hospitals, rape crisis centers, domestic violence shelters, local health care agencies, and other service providers.

In order to increase program awareness, as well as knowledge about victims' rights and services available, staff will network with other agencies and service providers, and attend interagency meeting, health fairs, and related events. Outreaching to our rural populations is crucial, as they often experience barriers to accessing victims' services.

Monies for this grant are provided through the State Victim Witness Act funds and Federal Victim of Crime Act (VOCA) funds. The Program will include the dedication of three (3.0 FTEs) Victim Witness Workers (Advocates), two (2.0 FTEs) of which will be bilingual in English and Spanish.

SUBJECT: Acceptance of continued grant funding from the California Emergency Management Agency for the Underserved Victim Advocacy and Outreach Program.

DATE: January 25, 2011

The grant period will be October 1, 2010 through September 30, 2011. This grant is retroactive to October 1, 2010 due to having received the signed Agreement from the State in December 2010.

FISCAL IMPACT/FINANCING:

The total program budget is \$156,250, of which \$125,000 is grant funds and \$31,250 is match has been included in the District Attorneys fiscal year 2010/2011 budget and will be moved to a new organizational unit. No additional net County cost is required.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year Strategic Business Plan and Management System include Safety and Security initiatives to provide for the safety and security of the public. Continued grant funding from CalEMA helps to fulfill this initiative. Through the Underserved Victim Advocacy and Outreach Program, dedicated staff will provide services to victims of crime, including supportive services throughout the criminal justice proceedings, and by connecting them with financial assistance through the Victim Compensation and Government Claims Board.

ALTERNATIVES:

N/A

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

N/A

ADMINISTRATIVE SIGN-OFF:



Don H. Gallian
Assistant District Attorney

Cc: Auditor/Controller
County Counsel
County Administrative Office (2)

Attachment(s):

- Attachment 1: Grant Award Face Sheet/Agreement
- Attachment 2: Certification of Assurance of Compliance
- Attachment 3: Grant Management Statement
- Attachment 4: AUD308

BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF ACCEPTANCE)
OF CONTINUED GRANT FUDNING)
FROM THE CALIFORNIA)
EMERGENCY MANAGEMENT)
AGENCY FOR THE UNDERSERVED)
VICTIM ADVOCACY AND OUTREACH)
PROGRAM)

RESOLUTION NO. _____
AGREEMENT NO: _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Ratified and approved the Grant Award Agreement for the acceptance of grant funding from the California Emergency Management Agency for the Underserved Victim Advocacy and Outreach Program in the amount of \$125,000, with a \$31,250 match, for the period of October 1, 2010 through September 30, 2011. This grant is retroactive due to having received the signed Agreement from the State in December 2010.
2. Ratified the Chairman of the Board's signature on the Agreement/Grant Award Face Sheet and all other grant application documents necessary to secure grant funds, retroactive to October 1, 2010.
3. Found that the Board had the authority to enter into the proposed Agreement as of October 1, 2010, and that it was in the County's best interest to enter into the Agreement on that date.
4. Approved the necessary budget adjustments per the attached AUD 308 (4/5th vote required).

County of Tulare Budget Adjustment Form

8:16 AM

1/11/2011								2010/2011			
Date		Doc ID		APRD fm fm fy fy		Budget FY yy					
				Tulare County District Attorney's Office				Don H. Gallian 636-5494			
				S Agency Name				Contact Person Phone Ext			
Action** A,C,D	Fund	Dept		APPR #				Current Amount	Revised Amount	Inc / Dec Amt	
							LEVEL 1 Finish Here				
Appropriations Total											
Action** A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt	
a	001	100	3194	1001	1011			114,936	25,384	(89,552)	
c	001	100	3194	1001	1013			2,080	1,392	(688)	
c	001	100	3194	1001	1014			14,227	3,576	(10,651)	
c	001	100	3194	1001	1021			10,960	2,519	(8,441)	
c	001	100	3194	1001	1022			9,029	2,009	(7,020)	
c	001	100	3194	1001	1024			3,882	955	(2,927)	
c	001	100	3194	1002	2140			200		(200)	
c	001	100	3194	1002	2220			2,500		(2,500)	
c	001	100	3194	10033	3309			3,543	886	(2,657)	
c	001	100	3194			5713		110,000	27,501	82,499	
c	001	100	3194			8200		51,357	9,220	42,137	
c	001	100	3197	1001	1011			48,457	10,894	(37,563)	
c	001	100	3197	1001	1015			3,190	3,656	466	
c	001	100	3197	1001	1014			7,368	1,278	(6,090)	
c	001	100	3197	1001	1021			4,525	856	(3,669)	
c	001	100	3197	1001	1022			3,707	704	(3,003)	
c	001	100	3197	1001	1024			1,594	321	(1,273)	
c	001	100	3197	1002	2030			425	103	(322)	
c	001	100	3197	1002	2140			100		(100)	
c	001	1000	3197	1002	2200			3,340	1,226	(2,114)	
c	001	100	3197	1002	2220			500	190	(310)	
c	001	100	3197	10033	3309			1,254	314	(940)	
c	001	100	3197	10033	3795			8,655	1,582	(7,073)	
c	001	100	3197	10033	3341			75		(75)	
c	001	100	3197			5713		64,000	14,347	49,653	
c	001	100	3197			8200		16,000	3,587	12,413	
Each fund must balance								Total Inc/Dec must be zero	\$ 485,904	\$ 112,500	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail) Perform a SMART BUDGET ROLL-UP before VALIDATING.

Need to move existing budget to new unit 3600 Underserved Victims Grant. Need to move remainder of budget to unit 3200. No impact to ncc.

Page 1

[Signature]
First Department Signature

Second Department Signature

Auditor and CAO Use Only		Auditor Use Only	
Checked By: _____	County Executive Office Action: No. _____ Date: _____	Entered By: _____	Date: _____
() Approved () Disapproved		Distribution: 1: BOS/CAO/Auditor	
By: _____		Board of Supervisors Action: No. _____ Date: _____	

** Action Codes: A=Add, C=Change, D=Deactivate
 * Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.
 * Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.
 * Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.
 AUD 308 (Revised 04/04/07)


County of Tulare Budget Adjustment Form

12:11 PM

1/11/2011								2010/2011	
Date		Doc ID		APRD		fm fm fy fy		Budget FY yy	
				Tulare County District Attorney's Office		Don H. Gallian		636-5494	
				Agency Name		Contact Person		Phone	
						Ext			
Action** A,C,D	Fund	Dept		APPR #			Current Amount	Revised Amount	Inc / Dec Amt
							LEVEL 1 Finish Here		
							Appropriation Totals		
Appropriations Total									
Action** A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	Current Amt	Revised Amount	Inc / Dec Amt
LEVEL 2 Start Here									
a	001	100	3600	1001	1011			87,999	87,999
a	001	100	3600	1001	1013			712	712
a	001	100	3600	1001	1014			9,781	9,781
a	001	100	3600	1001	1021			8,151	8,151
a	001	100	3600	1001	1022			6,786	6,786
a	001	100	3600	1001	1024			2,833	2,833
a	001	100	3600	1002	2220			6,013	6,013
a	001	100	3600	10033	3309			2,453	2,453
a	001	100	3600			5713		99,782	(99,782)
a	001	100	3600			8200		24,946	(24,946)
c	001	100	3200	1001	1011		8,481,656	8,524,401	42,745
c	001	100	3200	1001	1014		1,170,592	1,177,695	7,103
c	001	100	3200	1001	1021		880,905	884,946	4,041
c	001	100	3200	1001	1022		657,856	661,211	3,355
c	001	100	3200	1001	1024		272,535	273,934	1,399
c	001	100	3200	1001	1092		(660,306)	(694,206)	(33,900)
c	001	100	3200	10033	3341		25,634	25,709	75
c	001	100	3200	10033	3309		140,096	141,240	1,144
c	001	100	3200	10033	3995		(156,359)	(149,286)	7,073
c	001	100	3200	1002	2125		57,593	49,300	(8,293)
a	001	100	3200			8200		24,742	(24,742)
Each fund must balance							Total Inc/Dec must be zero		
							\$ 10,870,202 \$ 11,169,142 \$ -		

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail) Perform a SMART BUDGET ROLL-UP before VALIDATING.

Page 2 Undersevered Victims Grant

First Department Signature 

Second Department Signature

Auditor and CAO Use Only
 Checked By: _____
 County Executive Office Action: No. _____ Date: _____
 () Approved () Disapproved
 By: _____
 Board of Supervisors Action: No. _____ Date: _____

Auditor Use Only
 Entered By: _____
 Date: _____
 Distribution: 1: BOS/CAO/Auditor

** Action Codes: A=Add, C=Change, D=Deactivate
 * Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.
 * Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.
 * Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.
 AUD 308 (Revised 04/04/07)

Cal EMA

107-00000

Award # UV 10010540

(U)

CALIFORNIA EMERGENCY MANAGEMENT AGENCY GRANT AWARD FACE SHEET (Cal EMA 2-101)

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a grant award of funds to the following:

- 1. **Grant Recipient:** County of Tulare
hereafter designated Recipient, in the amount and for the purpose and duration set forth in this grant award.
- 2. **Implementing Agency:** Office of the District Attorney
- 3. **Project Title:** UNSERVED/ Underserved Victim Advocacy & Outreach Program
- 4. **Grant Period:** 10/01/10 to 09/30/11

*Select the Grant year and fund source(s) from the lists below or type the appropriate acronym in box 9. Enter the amount(s) from each source. Please do not enter both State and Federal fund sources on the same line. Add any cash match(s). Block 10G is the Grant Award total amount.

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
10/11	5. VOCA		\$125,000		\$31,250		\$31,250	
Select	6. Select						\$0	
Select	7. Select						\$0	
Select	8. Select						\$0	
Select	9.						\$0	
	10. TOTALS	\$0	\$125,000	\$125,000	\$31,250	\$0	\$31,250	10. Grand Total: \$156,250

11. This grant award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify I am vested with the authority, and have the approval of the City/County Financial Officer, City Manager, County Administrator, or Governing Board Chair, to enter into this grant award agreement; and all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Cal EMA Program Guidelines, the Cal EMA Recipient Handbook, the Federal OJP Financial Guide and Program Guidelines (if applicable), and the Cal EMA audit requirements, as stated in the applicable RFP or RFA. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the applicable RFP or RFA, and agrees that the allocation of funds is contingent on the enactment of the State Budget.

12. **Official Authorized to Sign for Applicant/Grant Recipient:** **Federal Employer ID Number:** 94-6000545

Name: J. Steven Worthley Title: Chairman, Board of Supervisors

Payment Mailing Address: 2900 West Burrel Ave. City: Visalia Zip: 93291

Telephone: (559) 636-5000 FAX: (559) 733-6898 Email: Grants@co.tulare.ca.us

Signature: [Signature] Date: 8/26/2010

[FOR CalEMA USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal EMA Fiscal Officer: [Signature] Date: 12/22/10

Cal EMA Director (or designee): [Signature] Date: 12/22/10

Yr / Chapter: 2010-11/712 PCA No: 18200
 Item : 0690-102-0890 Fed Cat: 16.575
 Component: 40.20.451
 Program: Unserved/Underserved Victim Advocacy and Outreach Program
 Fund: Federal Trust
 Match Req: 20% C/IK based on TPC
 Project No.: 10VOCA Amount: \$ 125,000

545377



PUBLIC SAFETY AND VICTIM SERVICES PROGRAMS DIVISION
CALIFORNIA EMERGENCY MANAGEMENT AGENCY

VICTIM SERVICES BRANCH
3650 SCHRIEVER AVENUE
MATHER, CALIFORNIA 95655
TELEPHONE: (916) 324-9101
FAX: (916) 324-8554



December 23, 2010

Jennifer Lightfoot
Victim Witness Program Coordinator
Tulare County
221 South Mooney Boulevard., Room 264
Visalia, CA 93291

Dear Ms. Lightfoot:

SUBJECT: NOTIFICATION OF APPLICATION APPROVAL
Unserved/Underserved Victim Advocacy and Outreach Program (201002122)
Award #: UV10 01 0540
Cal EMA ID#: 107-00000

Congratulations! The California Emergency Management Agency (Cal EMA) has approved your application in the amount of \$125,000, subject to Budget approval. A copy of your approved subgrant is enclosed for your records.

Cal EMA will make every effort to process payment requests within 60 days of receipt.

This subgrant is subject to the Cal EMA Recipient Handbook. You are encouraged to read and familiarize yourself with the Cal EMA Recipient Handbook, which can be viewed on Cal EMA's website at www.calema.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Should you have questions on your subgrant, please contact your Program Specialist.

LEVS Grant Processing

Enclosure

c: Recipient's file

CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Fund

I, J. Steven Worthley hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Tulare

IMPLEMENTING AGENCY: Office of the District Attorney

PROJECT TITLE: Underserved Victim Advocacy and Outreach Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal EMA including, but not limited to, the following areas:

I. Federal Grant Funds

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

The above named recipient receives \$500,000 or more in federal grant funds annually.

The above named recipient does not receive \$500,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Wyleen Luoma

Title: Affirmative Action Officer

Address: 2900 West Burrell Ave., Visalia, CA 93291

Phone: (559) 733-6266

Email: WLuoma@co.tulare.ca.us

III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Recipient Handbook Section 2154)

Cal EMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Recipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal EMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Special Condition for Grant Awards with Victims of Crime Act (VOCA) Fund

The grant recipient agrees to administer the grant in accordance with the VOCA, the VOCA Program Guidelines, and the Office of Justice Programs Financial Guide.

All appropriate documentation must be maintained on file by the project and available for Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: J. Steven Worthley

Authorized Official's Typed Name: J. Steven Worthley

Authorized Official's Title: Chairman, Tulare County Board of Supervisors

Date Executed: 8/26/2010

Federal Employer ID #: 94-6000545 Federal DUNS # 788523777 (DA's)

Current Central Contractor Registration Yes No

Executed in the City/County of: Tulare

AUTHORIZED BY: *(not applicable to State agencies)*

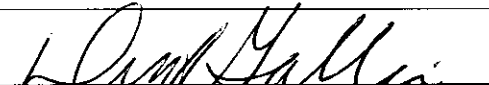
- City Financial Officer
- City Manager
- Governing Board Chair
- County Financial Officer
- County Manager

Signature: Jean M. Rousseau

Typed Name: Jean M. Rousseau

Title: County Administrative Officer

Tulare County Administrative Office Grant Management Statement

Department: District Attorney	
Grant Project Title and Description:	
The purpose of the Underserved Victim Advocacy and Outreach Program is to conduct outreach activities and provide mandated services to underserved victims of violent crime in Tulare County. Victim services include crisis intervention, court support, case status and update, assistance in filing for benefits from the Victim Compensation and Government Claims Board, and orientation to the criminal justice system.	
Funding Agency:	Program: (Fed. Grant #/State Bill or Code #)
California Emergency Management Agency	Underserved Victim Advocacy and Outreach Program
Grant Acceptance Deadline: August 30, 2010	
Total Amount of Grant Funding: \$125,000	County Match: \$31,250
Grant Period: October 1, 2010 to September 30, 2011	Begin Date: October 1, 2010 (est.)
End Date: September 30, 2011 (est.)	
Number of Personnel Hired Under This Grant: 3	Full Time: 3
	Part Time: 0
Obligations Imposed on the County When the Grant Expires	
Will all personnel hired for this program be informed this is a grant-funded program?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is the County obligated to continue this program after the grant expires?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:	
a.) Absorb the program cost without reducing other services	Yes <input type="checkbox"/> No <input type="checkbox"/>
b.) Identify other revenue sources (describe below)	Yes <input type="checkbox"/> No <input type="checkbox"/>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Impact of additional personnel on existing space:	
None	
Other requirements not mentioned above:	
Department Head Signature:	Date:
	4/11/11