



**COUNTY ADMINISTRATIVE OFFICE  
GENERAL SERVICES  
PROPERTY MANAGEMENT**

**COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One  
PETE VANDER POEL  
District Two  
PHILLIP A. COX  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** January 25, 2011

Public Hearing Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>			
CONTACT PERSON: Alma Potter    PHONE: (559) 624-7218			

**SUBJECT:** Approve Amendment To Sub-License Agreement between the County of Tulare and Comision Honorifica Mexicana Americana, Inc.

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve the Amendment To Sub-License Agreement between the County of Tulare and Comision Honorifica Mexicana Americana, Inc at 466 E Putnam in Porterville.
2. Authorize the Chairman to sign the Amendment To Sub-License Agreement.

**SUMMARY:**  
The City of Porterville owns the building at 466 E. Putnam in Porterville. This site is currently leased by the Comision Honorifica Mexicana Americana, Inc (CHMA). Tulare County entered into a sub-license agreement for the Kings/Tulare Area Agency on Aging (K/T AAA) with CHMA on May 8, 2007. The County has exclusive use of two offices; exclusive use of the kitchen and dining rooms during designated times and shared use of conference room and restrooms. K/T AAA is requesting a two year term and the option to renew the sub-license agreement for two (2) additional, two (2) year terms.

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**FISCAL IMPACT/FINANCING:**

Continue rental payment of \$3,000 per quarter, paid from budget account line number 706-706-6710-11-2180. The County is responsible for their telephone connection and service as well as refuse and pest control for the entire building.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five year strategic business plan includes the Quality of Life Initiative designed to promote public health and welfare. With Board approval, this Amendment to Sub-License Agreement will help benefit the County's Senior citizen demographic in need of food, shelter and support resources.

**ALTERNATIVES:**

The Board could choose to not to approve this amendment and recommend K/T AAA seek other space. This alternative is not recommended. The County has no alternate site identified to provide space for this program.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

Kings/Tulare Area Agency on Aging (K/T AAA) has approved the terms. County Counsel reviewed this amendment and approved it as to form.

**ADMINISTRATIVE SIGN-OFF:**



Hal Cypert  
General Services Manager

cc: Auditor/Controller  
County Counsel  
County Administrative Office (2)

ch

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVAL OF )  
AMENDMENT TO SUB-LICENSE )  
AGREEMENT BETWEEN THE COUNTY )  
OF TULARE AND COMISION HONORIFICA ) RESOLUTION NO. \_\_\_\_\_  
MEXICANA AMERICANA, INC. ) AGREEMENT NO. \_\_\_\_\_

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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2. Authorized the Chairman to sign the Amendment to Sub-License Agreement.