



**TULARE COUNTY  
REDEVELOPMENT  
AGENCY  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF DIRECTORS**

- ALLEN ISHIDA  
District One
- PETE VANDER POEL  
District Two
- PHILLIP A. COX  
District Three
- J. STEVEN WORTHLEY  
District Four
- MIKE ENNIS  
District Five

**AGENDA DATE:** June 21, 2011

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Celeste Perez    PHONE: (559) 624-7000

**SUBJECT:** Budget Adjustment to the Fiscal Year 2010/2011 budget to recognize staff charges for Community Development projects

**REQUEST(S):**  
That the Board of Directors:  
Approve adjustments to the Fiscal Year 2010/2011 budget to recognize staff charges for Community Development projects per the attached AUD 308 form (4/5ths vote required).

**SUMMARY:**  
The Tulare County Redevelopment Agency (TCRA) employees provide assistance to Tulare County communities that are not within established Redevelopment project areas. Staff charges were incorrectly budgeted in Operations Transfer instead of Program Administration. A budget adjustment is necessary to correctly adjust staff charges.

**FISCAL IMPACT/FINANCING:**  
The budget adjustment will result in no net County cost to the General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**  
The County's five year strategic plan includes the Organizational Performance Initiative that continuously improves the organizational effectiveness and fiscal stability of County operations through periods of economic fluctuations and changing priorities and service demands.

**SUBJECT:** Budget Adjustment to the Fiscal Year 2010/2011 budget to recognize staff charges for Community Development projects

**DATE:** June 21, 2011

**ALTERNATIVES:**

The Board may choose not to approve, however this is not recommended as TCRA is not permitted to incur the labor cost associated with non-redevelopment communities.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

The County Administrative Office and Auditor-Controller.

**ADMINISTRATIVE SIGN-OFF:**



\_\_\_\_\_  
Roger Hunt, Assistant Director  
Administrative/Community Development

cc: Auditor/Controller  
County Counsel  
County Administrative Office (2)

Attachment(s)

AUD 308

**BEFORE THE BOARD OF DIRECTORS  
TULARE COUNTY REDEVELOPMENT AGENCY  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF BUDGET ADJUSTMENT )  
TO THE FISCAL YEAR 2010/2011 BUDGET ) RESOLUTION NO. \_\_\_\_\_  
TO RECOGNIZE STAFF CHARGES FOR ) AGREEMENT NO. \_\_\_\_\_  
COMMUNITY DEVELOPMENT PROJECTS )**

UPON MOTION OF DIRECTOR \_\_\_\_\_, SECONDED BY DIRECTOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE BOARD OF DIRECTORS, AT AN OFFICIAL MEETING HELD ON \_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
EXECUTIVE DIRECTOR/  
SECRETARY, BOARD OF DIRECTORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

Approved adjustments to the Fiscal Year 2010/2011 budget to recognize staff charges for Community Development projects per the attached AUD 308 form (4/5ths vote required).

6/07/2011						12 11		2011		
Date		Doc ID		APRD		m m y y		Budget F/Y y		
				RMA		Peggy O'Connor		624-7049		
				Agency Name		Contact Person		Phone		
								Ext		
Code	Fund	Dept	Unit	APPR	Object	Rev	LEVEL 1 Finish Here	Current Amt	Revised Amount	Inc / Dec Amt
C	001	230		23033				70,000		70,000
C	RA3	RA3		RA32				58,201	128,201	70,000
							Appropriation Totals			
							(This level may not balance due to revenue line transfers)			
Approval Totals								58,201	128,201	70,000
Action**	Fund	Dept	Unit	Appr #	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
A,C,D							Line Totals			
A	001	230	4150	23033	3596			70,000		70,000
C	001	230	4150			5400		70,000		70,000
C	RA3	RA3	2000			6896		1,776,297	1,846,297	70,000
C	RA3	RA3	2000	RA32	2200			58,201	128,201	70,000

Reason for adjustment (Avoid correspondence State Reason in detail) Perform a SMART BUDGET ROLL-UP before VALIDATING.

THE PURPOSE OF THIS BUDGET ADJUSTMENT IS TO ALLOW INTERNAL EXPENDITURES AND REVENUES TO BE RECORDED CORRECTLY.

*[Signature]*

First Department Signature

Second Department Signature

Auditor Use Only

Checked by: \_\_\_\_\_ Date: \_\_\_\_\_

Count of Copies: \_\_\_\_\_ No. \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Checked by: \_\_\_\_\_ Date: \_\_\_\_\_

Count of Copies: \_\_\_\_\_ No. \_\_\_\_\_ Date: \_\_\_\_\_

\*\* Action Codes: A=Add, C=Change, D=Deactivate

\* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.

\* Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.

\* Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.

AUD 308 (Revised 04/04/07)