



**IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One

PETE VANDER POEL
District Two

PHILLIP A. COX
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: June 21, 2011

| | | | | | | |
|--|-----|--------------------------|----|--------------------------|-----|--------------------------|
| Public Hearing Required | Yes | <input type="checkbox"/> | No | X | N/A | X |
| Scheduled Public Hearing w/Clerk | Yes | <input type="checkbox"/> | No | X | N/A | X |
| Published Notice Required | Yes | <input type="checkbox"/> | No | X | N/A | X |
| Advertised Published Notice | Yes | <input type="checkbox"/> | No | X | N/A | X |
| Meet & Confer Required | Yes | X | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Electronic file(s) has been sent | Yes | X | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Budget Transfer (Aud 308) attached | Yes | <input type="checkbox"/> | No | X | N/A | X |
| Personnel Resolution attached | Yes | X | No | <input type="checkbox"/> | N/A | X |
| Resolution, Ordinance or Renewals are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes | X | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |

CONTACT PERSON: Denise Tarvin PHONE: 559-623-0640

SUBJECT: Changes in Allocated Positions

REQUEST(S):

That the Governing Board:

1. Approve the layoff of one Assistant Caseworker II-Bilingual FTE, effective August 1, 2011;
2. Direct Human Resources & Development to initiate the layoff process, issue required notices and meet and confer with the impacted union; and
3. Approve the Personnel Resolution.

SUMMARY:

Through the budget preparation process we have identified the need to lay off one Assistant Caseworker II-Bilingual FTE. In 09/10, the State changed the way reimbursement is made to the Public Authorities. Rather than pay on a calculated reimbursement rate basis based on actual expenses, the State went to an allocation method, thereby cutting the overall state-wide Public Authority budget by some 68% since the 08/09 Fiscal Year. As a result, this action has become necessary.

This change affects one filled position. Rather than wait and make these changes through the budget process, we are making the request now for maximum effectiveness in the 2011/2012 Fiscal Year, giving the Public Authority 24 pay periods of savings.

SUBJECT: Changes in Allocated Positions

DATE: June 21, 2011

FISCAL IMPACT/FINANCING:

Approval of the requested actions is anticipated to reduce the impact to the Public Authority budget by approximately \$31,700.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance to continuously improve organizational effectiveness and fiscal stability. The requested action will streamline the Public Authority activities commensurate with revenues.

ALTERNATIVES:

The Board could choose to not adopt this resolution. Staff does not recommend this.

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

Human Resources & Development

ADMINISTRATIVE SIGN-OFF:



Denise Tarvin
IHSS Public Authority Director

Cc: Auditor/Controller
County Counsel
County Administrative Office (2)

Attachment(s)

**BEFORE THE GOVERNING BOARD OF THE
TULARE COUNTY IN-HOME SUPPORTIVE
SERVICES PUBLIC AUTHORITY**

IN THE MATTER: _____)
CHANGES IN ALLOCATED POSITIONS)

RESOLUTION NO. _____
RENEWAL NO. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
GOVERNING BOARD OF THE TULARE COUNTY IN-HOME SUPPORTIVE
SERVICES PUBLIC AUTHORITY, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER/
CLERK, GOVERNING BOARD IHSS

BY: _____
Deputy Clerk

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That the Governing Board:

1. Approved the layoff of one Assistant Caseworker II-Bilingual FTE, effective August 1, 2011;
2. Directed Human Resources & Development to initiate the layoff process, issued required notices and meet and confer with the impacted union; and
3. Approved the Personnel Resolution.