



University of California Cooperative Extension

COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One

PETE VANDER POEL
District Two

PHILLIP A. COX
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: December 13, 2011

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

CONTACT PERSON: Bob Hamlin PHONE: 684-3308

SUBJECT: Temporary Office Closure for the University of California Cooperative Extension pursuant to Department Furlough Plan.

REQUEST(S):

That the Board of Supervisors:

Authorize the temporary office closure for the University of California Cooperative Extension Department from December 27 through December 30, 2011.

SUMMARY:

The University of California campuses and support units are closed the week of December 27 through December 30, 2011. University Staff are required to take annual leave during this period. The department has only two of nine county staff positions that are not participants in the current furlough program. The department requests the continuance of the program implemented in FY 2009-10 and in 2010-11. The office closure will occur during the holiday period when customer service requirements are historically minimal.

In order for a County Office to close on a particular day, other than those already fixed by County resolution or ordinance, the Board of Supervisors must adopt a resolution or ordinance setting out the dates the office will be closed.

SUBJECT: Temporary Office Closure for the University of California Cooperative Extension pursuant to Department Furlough Plan.

DATE: December 13, 2011

FISCAL IMPACT/FINANCING:

Furlough savings are budgeted in the Fiscal Year 2011/12 budget. Temporary office closure will provide energy savings and additional operational savings.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Strategic Plan includes the Organizational Performance Initiative which provides for the objective for stability of County operations through periods of economic fluctuations and changing priorities and service demands.

ADMINISTRATIVE SIGN-OFF:

Jim Sullins
University of California
Cooperative Extension

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

IN THE MATTER OF TEMPORARY OFFICE)
CLOSURE FOR THE UNIVERSITY OF) Resolution No. _____
CALIFORNIA COOPERATIVE EXTENSION) Agreement No. _____
PURSUANT TO DEPARTMENT FURLOUGH)
PLAN)

That the Board of Supervisors authorized the temporary office closure for the University of California Cooperative Extension department from December 27 through December 30, 2011.