



Health & Human Services Agency COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One

PETE VANDER POEL
District Two

PHILLIP A. COX
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: December 13, 2011

Public Hearing Required	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

CONTACT PERSON: Christi Lupkes PHONE: 624-8000

SUBJECT: Acceptance of the Tulare County Mental Health Services Act undistributed funds from fiscal year 2011-2012 per Assembly Bill 100.

REQUEST(S):

That the Board of Supervisors:

1. Authorize the Tulare County Director of Mental Health to accept the State Department of Mental Health identified Tulare County undistributed Mental Health Services Act funds from fiscal year 2011-2012 in the amount of \$6,022,150, per Assembly Bill 100.
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

California voters approved Proposition 63, the Mental Health Services Act (MHSA) in November 2004. MHSA provides the opportunity for the State Department of Mental Health to provide increased funding, personnel, and other resources to support county mental health programs and monitor progress toward statewide goals for children and youth, adults, older adults, and families. MHSA addresses a broad continuum of prevention, early intervention, and service needs and the necessary infrastructure, technology, and training elements that will effectively support the system.

The enactment of Assembly Bill 100 in March 2011 significantly changed the responsibilities of the Department of Mental Health (DMH) in the administration of the MHSA. In keeping with the Governor's intent to place funding and decision

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making authority at the level closest to the people who benefit from services, DMH has identified all undistributed MHSA funds from the current and prior fiscal years. DMH has instructed the State's Controller's Office to release those funds to counties starting June 2011. The counties cannot expend the funds from their trust until they have a locally approved component plan for each of the funds being distributed. Component plans outline how the community planning efforts dictate the spending of the funds within the spending parameters described in guidelines released by DMH. Component plans for the remaining Innovation and Prevention and Early Intervention Training, Technical Assistance and Capacity Building are being developed and written at this time.

In accordance with Welfare and Institutions Code section 8592(j) as amended by AB 100, DMH releases to Tulare County 50 percent of Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Innovation funds (INN) and 100 percent of the PEI, Training Technical Assistance and Capacity Building Funds. The DMH instructed the State Controller's Office to release those funds on August 1, 2011 and the remaining Fiscal Year 2011-2012 allocations will be received starting April 2012 on a monthly payment. The allocated funds will not be spent until a local plan is approved.

FISCAL IMPACT/FINANCING:

Through the Board's approval of the attached AUD 308, we are requesting an increase in the current Fiscal Year 2011-2012 County budget, funded by the State's undistributed MHSA funds from Fiscal Year 2011-2012 in the amount of \$6,022,150. No Net County Cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life initiative to promote and encourage the provision of quality supportive services for individuals in Tulare County. The MHSA programs contribute to that initiative by providing mental health services to otherwise underserved and unserved individuals in Tulare County.

ADMINISTRATIVE SIGN-OFF:

Appropriate contact person

Cheryl L. Duerksen, Ph. D.
HHSA – Associate Director

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

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Attachment - AUD 308 Budget Adjustment Form

IN THE MATTER OF)
Acceptance of the Tulare County Mental) Resolution No. _____
Health Services Act, undistributed funds) Agreement No. _____
from fiscal year 2011-2012 per Assembly)
Bill 100.)

1. Authorized the Tulare County Director of Mental Health to accept the State Department of Mental Health identified Tulare County undistributed Mental Health Services Act funds from fiscal year 2011-2012 in the amount of \$6,022,150, per Assembly Bill 100.
2. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

County of Tulare Budget Adjustment Form										9:32 AM	
12/13/11								06/12		2012	
Date				Doc ID		APRD fm fm fy fy				Budget F/Y yy	
						Tulare County HHSA		Christi Lupkes 624-7475			
						Agency Name		Contact Person	Phone	Ext	
Action** A,C,D	Fund	Dept		APPR #				Current Amount	Revised Amount	Inc / Dec Amt	
C	001	142		1422				2,709,931	8,732,081	6,022,150	
LEVEL 1 Finish Here											
Appropriation Totals											
This level may not											
balance due to											
revenue lines posted											
in level 2 below.											
Appropriations Total								2,709,931	8,732,081	6,022,150	
Action** A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt	
C	001	142	3331	1422	2140			5,000	15,000	10,000	
C	001	142	3331	1422	2150			1,131,923	5,411,840	4,279,917	
C	001	142	3331	1422	2200			150,000	395,352	245,352	
C	001	142	3331	1422	2202			83,319	100,000	16,681	
C	001	142	3331	1422	2210			1,000	5,000	4,000	
C	001	142	3331	1422	2220			2,500	10,000	7,500	
C	001	142	3331		5400			2,490,745	7,054,195	(4,563,450)	
C	001	142	3332	1422	2140			2,000	10,000	8,000	
C	001	142	3332	1422	2150			1,134,453	1,500,000	365,547	
C	001	142	3332	1422	2200			197,736	977,689	779,953	
C	001	142	3332	1422	2220			2,000	10,000	8,000	
C	001	142	3332		5400			3,462,984	4,624,484	(1,161,500)	
A	001	142	3336	1422	2030			0	1,800	1,800	
A	001	142	3336	1422	2120			0	1,000	1,000	
A	001	142	3336	1422	2140			0	3,500	3,500	
A	001	142	3336	1422	2150			0	184,400	184,400	
A	001	142	3336	1422	2170			0	2,000	2,000	
A	001	142	3336	1422	2180			0	500	500	
A	001	142	3336	1422	2200			0	98,000	98,000	
A	001	142	3336	1422	2210			0	2,500	2,500	
A	001	142	3336	1422	2220			0	3,000	3,000	
A	001	142	3336	1422	2240			0	500	500	
A	001	142	3336		5400			0	(297,200)	(297,200)	
Each fund must balance							Total Inc/Dec must be zero	\$ 8,663,660	\$ 20,113,560	\$ -	
Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)							Perform a SMART BUDGET ROLL-UP before VALIDATING.				
<p>To accept the State Department of Mental Health identified Tulare County unditsributed Mental Health Services Act funds from fiscal year 2011-2012 in the amount of \$6,022,150 per Assembly Bill 100</p> <p>The funds being distributed are as follows: \$4,563,450 for Prevention and Early Intervention and Prevention and Early Intervention Training, Technical Assistance and Capacity Building; \$1,161,500 for Community Services and Supports component; and \$297,200 for Innovation Services component</p>											
Auditor and CAO Use Only							Auditor Use Only				
Checked By: _____							Entered By: _____				
County Executive Office Action: No. _____ Date: _____							Date: _____				
() Approved () Disapproved							Distribution: 1: BOS/CAO/Auditor				
By: _____											
Board of Supervisors Action: No. _____ Date: _____											
** Action Codes: A=Add, C=Change, D=Deactivate											
* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.											
* Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.											
* Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.											

The purpose of this form is to adjust budget amounts and at the same time keep the budget in balance so that budgeted reserves and contingencies are not affected by the changes made on this form (AUD 308).

INSTRUCTIONS:

- Step 1 Today's date is automatically filled in the Date field. Leave the Doc Id blank until AFIN gives you a number. Fill in the current accounting period. Fill in the Budget fiscal year with the current budget year.
- Step 2 **Fill in the Department Name, Contact person and Phone number with extension.**
Example: Auditor Cliff Good 3-6407 No ext.
- Step 3 Determine which action to use: A=Add; C=Change; D=Deactivate.
- Step 4 Fill in the Fund, Dept, Unit, Appropriation Unit and Object Code or Revenue Source Code. **Note: Appr # is only for expenditure appropriation accounts not revenue accounts. Appr numbers can be obtained from the APPR page on AFIN 3. Both levels must be completed.**

Example 001 030 2510 0302 2150

Fill in the amount columns based on **NOTE: The increase/decrease column is calculated and should not be manually filled in.**
- NOTE:**
- Expense:
If one or more departments are affected and expenditure appropriations are being adjusted put, objects in the Expense Object column.
If one or more departments are affected and expenditure appropriations are being adjusted, put amounts in the Current Amount column and in the Revised Amount column. The Inc/Dec column will calculate the amount of change and the appropriate sign.
- Revenue:
If one or more departments are affected put revenue source codes in the Revenue Source column.
If one or more departments are affected and revenues are being adjusted, put amounts in Current Amount column and in the Revised Amount column. The Inc/Dec column will calculate the amount of change and the appropriate sign.
- The above notes will work for Adds, Changes or Deactivations.**
- Step 5 If you are only adjusting 2000 series objects the document can be sent directly to the Auditor's for posting. If you are adjusting any other, ie, 1000, 3000, 4000, 5000, 6000, 7000, 8000 objects the document must be approved by the CAO or the CAO and Board of Supervisors as appropriate per County AR#4. Revenue lines can be added by the Auditor's Office.
- Step 6 Fill in a good explanation for changes. The statement "To adjust the budget" is not an explanation. Normally Fund Balance must not used to balance budget adjustments. Any use of fund balance to adjust budgets is discouraged.
- Step 7 Form must be approved by all affected Department Head(s). However, signatures are not required.
- Step 8 Attach scanned copies in pdf format to all AFIN 3 input documents. You keep the original unless it is going to the Board of Supervisors. The document must be scanned after posting and attached into AFIN 3. LaserFiche will be available on the Intranet until we learn how to use this feature.