



Human Resources & Development  
**COUNTY OF TULARE**  
**AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One

PETE VANDER POEL  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** December 13, 2011

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	X
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	X
Published Notice Required	Yes	<input type="checkbox"/>	N/A	X
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	X
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	X
Electronic file(s) has been sent	Yes	X	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	X
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	X
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	X	N/A	<input type="checkbox"/>

CONTACT PERSON: Jeff Cardell    PHONE: 636-4900

**SUBJECT:** Administrative Services Agreement with Chimienti and Associates

**REQUEST(S):**

That the Board of Supervisors:

1. Approve and authorize the Chairman to sign the Administrative Services Agreement with Chimienti and Associates for administration of programs pursuant to IRS 125 regulation pertaining to health and other related insurance programs, for period of January 1, 2012 thru December 31, 2012.

**SUMMARY:**

Consistent with the requirements of the Internal Revenue Code Section 125, the County has implemented the Tulare County Flex Plan. The plan which includes a cafeteria spending plan for employee benefits as well as dependent care and medical expense reimbursement accounts is administered by Chimienti and Associates (CAIS) through an Administrative Services Agreement.

The current agreement between the County and CAIS expires on December 31, 2011. The attached agreement replaces and supersedes the existing agreement to reflect the County participation in the San Joaquin Valley Insurance Authority, minor editorial changes and to continue the provision for an additional year. During the course of this next year the County will prepare a Request for Proposals in order to ensure that the County receiving the most competitive rate (currently \$6.50 per enrolled employee per month) for the services delineated in the Administrative Services Agreement.

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**DATE:** December 13, 2011

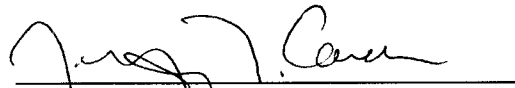
**FISCAL IMPACT/FINANCING:**

There is no cost impact as the monthly fee of \$6.50 per enrolled employee per month remains the same.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

Strategic initiative 4 – Organizational Performance calls for the County to promote an organization that continuously demonstrates the value of its employees in fulfilling the County mission.

**ADMINISTRATIVE SIGN-OFF:**



Jeffrey T Cardell  
Human Resources Director

Cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s): Administrative Services Agreement w/ Chimienti & Associates

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF THE ADMINISTRATIVE ) Resolution No. \_\_\_\_\_  
SERVICES AGREEMENT WITH CHIMIENTI ) Agreement No. \_\_\_\_\_  
& ASSOCIATES )  
)

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD December 13, 2011  
BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

That the Board of Supervisors approved and authorized the Chairman to sign the Administrative Services Agreement with Chimienti and Associates for administration of programs pursuant to IRS 125 regulation pertaining to health and other related insurance programs, for period of January 1, 2012 thru December 31, 2012.