



**Tulare County Agricultural
Commissioner/Sealer
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One

PETE VANDER POEL
District Two

PHILLIP A. COX
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: April 3, 2012

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

CONTACT PERSON: David Case PHONE: 559-684-3363

SUBJECT: Approve a Capital Asset purchase.

REQUEST(S):

That the Board of Supervisors:

1. Approve the Capital Asset purchase of a Knopp Type FS-9 Watthour Meter Test System in the amount of \$15,360.
2. Approve the budget adjustment as shown on the attached Aud 308 form (4/5ths vote required).

SUMMARY:

Tulare County is home to 39 mobile home parks which use electric submeters for the electricity in their homes. There are approximately 2,010 electric submeters from these parks that we inspect, test and seal once every 10 years on a rotating basis as required by regulation. Parts for our 1970 model testing equipment are no longer available nor can the meter meet all requirements set forth by the California Division of Measurement Standards.

FISCAL IMPACT/FINANCING:

Funding for this equipment purchase would come from cost-savings from FY 2010-11 with the purpose one time purchases. The cost of this item is \$15,360 and would come from this account. There are no additional Net County Costs.

SUBJECT: Approve a Capital Asset purchase

DATE: April 3, 2012

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

Tulare County's Mission is "To provide the residents of Tulare County with quality services to improve and sustain the region's safety, economic well-being and quality of life." The purchase of this equipment helps our office fulfill this mission by meeting Strategic Initiative 4: Organizational Performance-Continuously improve organizational effectiveness and fiscal stability by providing state-of-the-art technology to support better service delivery. This modern piece of equipment will help us to protect the consumers of Tulare County.

ADMINISTRATIVE SIGN-OFF:

Marilyn Kinoshita
Tulare County Agricultural Commissioner
Sealer of Weights and Measures

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s): Budget Transfer Form Aud 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVAL
A CAPITAL ASSET PURCHASE

)
) Resolution No. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

That the Board of Supervisors:

1. Approved the purchase of a Knopp Type FS-9 Watthour Meter Test System at a cost of \$15,360.
2. Approved the budget adjustment as shown on the attached Aud 308 form (4/5ths vote required).

County of Tulare Budget Adjustment Form										11:45 AM	
March 6, 2012										2012	
Date				Doc ID		APRD fm fm fy fy				Budget F/Y yy	
						Ag Commissioner/Sealer		Steven Monk		4-3385 no ext	
						Agency Name		Contact Person	Phone	Ext	
Action* * A,C,D	Fund	Dept		APPR #				Current Amount	Revised Amount	Inc / Dec Amt	
C	001	015		0152			LEVEL 1 Finish Here	58,384	43,024	(15,360)	
A	001	015		0157			Appropriation Totals		15,360	15,360	
							This level may not balance due to revenue lines posted in level 2 below.			-	
										-	
										-	
										-	
										-	
										-	
										-	
Appropriations Total								58,384	58,384	-	
Action* * A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt	
C	001	015	2151	0152	2200		Line Totals	58,384	43,024	(15,360)	
A	001	015	2151	0157	7109				15,360	15,360	
										-	
										-	
										-	
										-	
										-	
										-	
										-	
										-	
										-	
										-	
										-	
										-	
										-	
										-	
Each fund must balance						Total Inc/Dec must be zero		\$ 58,384	\$ 58,384	\$ 0	
Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)								Perform a SMART BUDGET ROLL-UP before VALIDATING.			
<p>Upgrade of testing equipment used for testing wathour meters in the field. Primary purpose of the FS-9 is to test Class 100 and 200, 240 volt, single-phase, three-wire, wathour meters with the links closed.</p>											
Affected Dept Head Signature						Other Affected Dept Head Signature					
Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved								Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor			
By: _____											
Board of Supervisors Action: No. _____ Date: _____											
** Action Codes: A=Add, C=Change, D=Deactivate											
* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency. * Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency. * Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.											