



**Probation Department
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One
PETE VANDER POEL
District Two
PHILLIP A. COX
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: December 18, 2012

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Gina Rizza PHONE: 713-2761		

SUBJECT: Approve a Capital Asset purchase.

REQUEST(S):

That the Board of Supervisors:

1. Approve the Capital Asset purchase of Cisco hardware and software in the amount of \$21,636.
2. Approve the necessary budget adjustments per the attached AUD 308s (4/5ths vote required).

SUMMARY:

Caseload Explorer is a database software program utilized by the Probation Department to track, supervise and monitor both juvenile and adult defendants. The extensive collection of information housed in Caseload Explorer includes, but is not limited to, defendant personal attributes; records; communication, law enforcement and court documents; transcripts and statistics. The ability to efficiently house and extract data stored in Caseload Explorer is a necessary component for the operations of Probation. Furthermore, the data in Caseload Explorer often is instrumental to the District Attorney and/or Public Defender in Court hearings and/or sentencing.

Caseload Explorer, like most databases, can experience latency issues anytime there is server insufficiency, including lack of storage capacity, server functionality and/or dated server infrastructure. The recommended solution to ensure stability and continuity with Caseload Explorer is to upgrade its server infrastructure with increased server and hardware resources.

SUBJECT: December 18, 2012
DATE: Approve a Capital Asset purchase.

The purchase and installation of Cisco hardware and software will cure past and future server issues that could foreseeably arise if the Caseload Explorer server and hardware are not upgraded to meet the ever-increasing needs and use of the database.

FISCAL IMPACT/FINANCING:

The one-time cost for the purchase of the Cisco hardware and software is \$21,636, which includes necessary updates, installation support, and limited warranties. The costs associated with the purchase and subsequent annual costs are offset from combined revenue resources received from the state including realignment (AB 109) and Senate Bill 678 (SB678) and Juvenile Justice Crime Prevention Act money.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic business plan includes the Safety and Security initiative. The Caseload Explorer database supports the goal of promoting personal responsibility and public safety and includes enhanced supervision of specified sex offender probationers.

ADMINISTRATIVE SIGN-OFF:

Christie Myer
Chief Probation Officer

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) Budget Adjustment Form (AUD 308)

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE A CAPITAL ASSET PURCHASE.)
) Resolution No. _____
) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved the Capital Asset purchase of Cisco hardware and software in the amount of \$21,636.
2. Approved the necessary budget adjustments per the attached AUD 308s (4/5ths vote required).

County of Tulare Budget Adjustment Form

9.18 AM

12/05/12			06/13	2012/2013
Date	Doc ID	APRD	fm / fm / y / y	Budget F/Y / y / y

Probation Department	Choua Yang	713-2758
Agency Name	Contact Person	Phone Ext

Action** A,C,D	Fund	Dept		APPR #			Current Amount	Revised Amount	Inc / Dec Amt
LEVEL 1 Finish Here									
Appropriation Totals									
This level may not balance due to revenue lines posted in level 2 below									
Appropriations Total									
Action** A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	Current Amt	Revised Amount	Inc / Dec Amt
LEVEL 2 Start Here									
Line Totals									
C	001	205	3000		2200		98,970	91,757	(7,213)
C	001	205	3100		2200		334,196	326,983	(7,213)
C	001	280	2000		2200		90,350	83,137	(7,213)
C	001	205	3000	2055	7013		22,000	29,213	7,213
A	001	205	3100	2055	7013			7,213	7,213
A	001	280	2000	2055	7013			7,213	7,213

Each fund must balance Total Inc/Dec must be zero \$ **545,516** \$ **545,516** \$

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail) **Perform a SMART BUDGET ROLL-UP before VALIDATING**

To move savings from Special Department Expenses to cover the hardware and software purchase to upgrade the Department's Caseload Explorer database.

Frederick Baker
First Department Signature

Second Department Signature

Auditor and CAO Use Only	Auditor Use Only
Checked By: _____	Entered By: _____
County Executive Office Action: <input type="checkbox"/> No <input type="checkbox"/> Yes Date: _____	Date: _____
() Approved () Disapproved	Distribution: 1: BOS/CAO/Auditor
By: _____	
Board of Supervisors Action: <input type="checkbox"/> No <input type="checkbox"/> Yes Date: _____	

**** Action Codes: A=Add, C=Change, D=Deactivate**

- * Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.
- * Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.
- * Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.