



**County Fire Department  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One  
PETE VANDER POEL  
District Two  
PHILLIP A. COX  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** February 5, 2013

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
CONTACT PERSON: Steve King    PHONE: 559-747-8233		

**SUBJECT:** Delete a Fire Division Chief Position and add a Fire Battalion Chief position.

**REQUEST(S):**  
That the Board of Supervisors:  
Approve and authorize a Personnel Resolution regarding the following changes in the County Fire Department:

- Delete one vacant Fire Division Chief position (8143).
- Add one Fire Battalion Chief position.

**SUMMARY:**  
The County Fire Department recently modified the management rank structure to continue refining the organization and provide service in a more cost effective manner. When the current Fire Chief was promoted, the existing Fire Division Chief position was left vacant for salary savings and duties were redistributed between the two remaining Division Chiefs. This overburdened the remaining Division Chiefs with extra duties. Further refinement of management rank structure will result in these extra duties carried out by a Battalion Chief rather than a Division Chief. This request to create an additional Fire Battalion Chief will allow establishment of a new Technical Services Bureau to handle support functions and improve efficiency in the department while incurring savings. The creation of an additional Fire Battalion Chief position will not increase the departments allocation as it will replace the vacant Fire Division Chief position.

**SUBJECT:** Delete a Fire Division Chief Position and add a Fire Battalion Chief position.

**DATE:** February 5, 2013

**FISCAL IMPACT/FINANCING:**

There is no net County cost to the General Fund. The cost savings from the vacant position to be deleted will offset the Fire Battalion Chief salary and benefits.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

This action links to Initiative 1, as it helps provide for safety and security by ensuring that critical fire management and support activities receive more appropriate direction and supervision to support the Fire Department mission.

**ADMINISTRATIVE SIGN-OFF:**

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Joe M. Garcia  
Fire Chief

Cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment - Personnel Resolution to Delete Fire Division Chief and add Fire Battalion Chief

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF DELETE A FIRE ) Resolution No. \_\_\_\_\_  
DIVISION CHIEF POSITION AND ADD A )  
FIRE BATTALION CHIEF POSITION )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

Approved and authorized a Personnel Resolution regarding the following changes in the County Fire Department:

- Delete one vacant Fire Division Chief position (8143).
- Add one Fire Battalion Chief position.

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING THE )  
POSITION ALLOCATION LISTING )

RESOLUTION NO.  
AGENDA ITEM NO.

Upon Motion of Supervisor \_\_\_\_\_, Seconded by Supervisor \_\_\_\_\_, the following amendments to the Position Allocation Listing were adopted at an official meeting of the Board of Supervisors held February 12, 2013, by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

Attest: Jean M. Rousseau  
County Administrator/Clerk Board of Supervisors

By: \_\_\_\_\_  
Deputy Clerk

The Board of Supervisors does hereby amend the Position Allocation Listing to add or delete the following positions:

<u>Item No.</u>	<u>Class Title</u>	<u>Number of Positions</u>	<u>FTE</u>	<u>Grade</u>	<u>Pos. No.</u>	<u>WC Code</u>	<u>Dept ID</u>	<u>Supv ID</u>
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Fire - Agency 245  
Effective: February 10, 2013  
Org #2300  
Delete:

090402	Fire Division Chief	1	1	607	8143	8810	245000	
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Fire - Agency 245  
Effective: February 10, 2013  
Org #2300  
Add:

093200	Fire Battalion Chief	1	1	697	****	7706	245000	
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Explanation: \*\*\* Position numbers to be assigned by the County Administrator's Office upon adoption of this resolution. Deleted position is vacant.

Prepared by: B. Elszy-Perez