



**Tulare County Agricultural  
Commissioner/Sealer  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One

PETE VANDER POEL  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** April 2, 2013 **REVISED**

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

CONTACT PERSON: Tom Tucker    PHONE: 684-3350

**SUBJECT:** Approve vehicle budget adjustment.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve the budget adjustment for the purchase of a budgeted vehicle as shown on the attached AUD 308 form (4/5ths vote required).

**SUMMARY:**

The Aud 308 budget adjustment requests that \$19,000 be transferred from the Agricultural Commissioner's Fiscal Year 2012/2013 budget for object #2200-Special Department Expense to object #7103-Trucks, for the purpose of purchasing a budgeted vehicle. The budgeted amount in 7103-Trucks was insufficient to cover the budgeted vehicles because of higher costs associated with the purchase of 4 Fusion Sedans which were purchased for their ability to get better fuel economy.

**FISCAL IMPACT/FINANCING:**

The amount requested is already in the Fiscal Year 2012/2013 budget for the Agricultural Commissioner. No additional net county costs will be incurred.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Economic Well-Being Initiative to promote economic development opportunities, effective growth management and a quality standard of living. This purchase will contribute to protecting the County's agricultural-based economy by the maintenance of agricultural programs and services carried out by the Tulare County Agricultural Commissioner.

**SUBJECT:** Approve vehicle budget adjustment.

**DATE:** April 2, 2013

**ADMINISTRATIVE SIGN-OFF:**

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Marilyn Kinoshita  
Agricultural Commissioner  
Sealer of Weights and Measures

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Tom Tucker-Interim  
Assistant Agricultural Commissioner  
Sealer of Weights and Measures

Cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE VEHICLE       )  
BUDGET ADJUSTMENT                        ) Resolution No. \_\_\_\_\_  
  ) Agreement No. \_\_\_\_\_  
  )

UPON MOTION OF SUPERVISOR \_\_\_\_\_,       SECONDED       BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk


\* \* \* \* \*

That the Board of Supervisor's:

1. Approved the budget adjustment for the purchase of a budgeted vehicle as shown on the attached AUD 308 form (4/5ths vote required).

County of Tulare Budget Adjustment Form										4:58 PM	
March 13, 2013										2013	
Date				Doc ID		APRD fm fm fy fy				Budget F/Y yy	
						Ag Commissioner/Sealer		Steven Monk		4-3385 no ext	
						Agency Name		Contact Person		Phone Ext	
Action* * A,C,D	Fund	Dept		APPR #				Current Amount	Revised Amount	Inc / Dec Amt	
A	001	015		0152			<b>LEVEL 1 Finish Here</b>	117,473	98,473	(19,000)	
A	001	015		0155			<b>Appropriation Totals</b>	22,958	41,958	19,000	
							This level may not balance due to revenue lines posted in level 2 below.			-	
										-	
										-	
										-	
										-	
										-	
<b>Appropriations Total</b>								140,431	140,431	0	
Action* * A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	<b>LEVEL 2 Start Here</b>	Current Amt	Revised Amount	Inc / Dec Amt	
A	001	015	2151	0152	2200		<b>Line Totals</b>	117,473	98,473	(19,000)	
A	001	015	2151	0155	7103			22,958	41,958	19,000	
										-	
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										-	
<b>Each fund must balance</b>						Total Inc/Dec must be zero		\$ 140,431	\$ 140,431	\$ -	
Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)								Perform a SMART BUDGET ROLL-UP before VALIDATING.			

To move Special Department Expense to Vehicle Expense line 7103, for the Ag Commissioner/Sealer of Weights and Measures to make up for shortage in order to purchase budgeted vehicle.

 Affected Dept. Head Signature		Other Affected Dept. Head Signature	
Checked By: _____ County Executive Office Action: No. _____ Date: _____ ( ) Approved ( ) Disapproved		Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor	
By: _____ Board of Supervisors Action: No. _____ Date: _____			
<b>** Action Codes: A=Add, C=Change, D=Deactivate</b>			
* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency. * Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency. * Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.			