



**Sheriff's Department**  
**COUNTY OF TULARE**  
**AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One

PETE VANDER POEL  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** April 16, 2013

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<b>CONTACT PERSON: Terrie Saenz, Fiscal Manager    PHONE: 636-4635</b>		

**SUBJECT:** Accept monetary donations from Friends of Tulare County and approve capital asset purchase

**REQUEST(S):**

That the Board of Supervisors:

1. Accept monetary donations of \$6,500 from Friends of Tulare County designated for the Sheriff's K-9 Unit.
2. Approve a capital asset purchase of a police service dog not to exceed \$14,500.
3. Authorize the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

**SUMMARY:**

A donation of \$6,500 has been received by Friends of Tulare County designated to the Sheriff's Department. The donor has requested the funds be used to purchase a police service dog.

The Sheriff's Department is requesting Board approval to accept the donation, plus approve the capital asset purchase of a police service dog. The dog will be cross-trained in patrol apprehension and explosive detection. After the dog is purchased, the dog and handler will jointly participate in weeks of rigorous accredited law enforcement canine training.

**SUBJECT:** Accept monetary donations from Friends of Tulare County and approve capital asset purchase

**DATE:** April 16, 2013

**FISCAL IMPACT/FINANCING:**

The \$6,500 donation designated for the Sheriff's K-9 Unit will be deposited into the Sheriff's Donation Trust Fund 544 and will be used to purchase the police service dog. The cost to train the dog will not exceed \$8,000. Funds for the training will come from prior donations received from individuals and organizations that have designated their monetary contributions to the Sheriff's K-9 Unit. Ongoing operational expenditures are included in the Sheriff's FY 12/13 budget. There will be no net County cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Safety and Security Initiative to effectively and fairly investigate arrest, prosecute and punish individuals who engage in criminal behaviors. The Sheriff's K-9 Unit fulfills this initiative by providing a powerful crime-fighting tool to contribute to public safety.

**ADMINISTRATIVE SIGN-OFF:**

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Bill Wittman  
Sheriff-Coroner

Cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment: AUD 308

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF ACCEPT MONETARY )  
DONATIONS FROM FRIENDS OF TULARE ) Resolution No. \_\_\_\_\_  
COUNTY AND APPROVE CAPITAL ASSET ) Agreement No. \_\_\_\_\_  
PURCHASE )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Accepted monetary donations of \$6,500 from Friends of Tulare County designated for the Sheriff's K-9 Unit.
2. Approved a capital asset purchase of a police service dog not to exceed \$14,500.
3. Authorized the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

County of Tulare Budget Adjustment Form

10:10 AM

Date	Doc ID	APRD	fm	fm	fy	fy	2013	Budget F/Y	yy	
April 2, 2013										
Tulare County Sheriff's Department							Terrie Saenz	636-4635		
Agency Name							Contact Person	Phone	Ext	
Action* * A,C,D	Fund	Dept	Unit	APPR #		Rev	Current Amount	Revised Amount	Inc / Dec Amt	
<b>LEVEL 1 Finish Here</b>									-	
<b>Appropriation Totals</b>									-	
This level may not balance due to revenue lines posted in level 2 below.									-	
									-	
<b>Appropriations Total</b>							-	-	-	
Action* * A,C,D	Fund	Dept	Unit	Appr #	Object	Rev	<b>LEVEL 2 Start Here</b>	Current Amt	Revised Amount	Inc / Dec Amt
C	001	240	2100			7050	<b>LEVEL 1 Finish Here</b>	413,000	427,500	(14,500)
C	001	240	2100	2405	7015		<b>Line Totals</b>	25,750	40,250	14,500
										-
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Each fund must balance      Total Inc/Dec must be zero      \$ 438,750      \$ 467,750      \$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)      Perform a SMART BUDGET ROLL-UP before VALIDATING

To record capital-asset purchase of a police service dog that will be trained in patrol apprehension and explosive detection. Funding will come from donations received designated to the Sheriff's K-9 Unit. There will be no net County cost.

Capt. [Signature]  
First Department Signature

\_\_\_\_\_  
Second Department Signature

**Auditor and CAO Use Only**  
Checked By: \_\_\_\_\_  
County Executive Office Action: No \_\_\_\_\_ Date \_\_\_\_\_  
( ) Approved      ( ) Disapproved  
By: \_\_\_\_\_  
Board of Supervisors Action: No \_\_\_\_\_ Date \_\_\_\_\_

**Auditor Use Only**  
Entered By: \_\_\_\_\_  
Date: \_\_\_\_\_  
Distribution: 1: BOS/CAO/Auditor

\*\* Action Codes: A=Add, C=Change, D=Deactivate  
\* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.  
\* Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.  
\* Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.