



**U. S. Department of Justice
Drug Enforcement Administration**

**AMENDMENT TO THE LETTER OF AGREEMENT
INCREASE OF FUNDS**

AGREEMENT NUMBER: 2013-59

AMENDMENT NUMBER: 01

THIS AMENDMENT, dated August 27, 2013, to Letter of Agreement Number (LOA) 2013-59 between the **Tulare County Sheriff's Office**, hereinafter referred to as (**THE AGENCY**) and the **Drug Enforcement Administration (DEA)** is for the purpose of INCREASING the amount of funds provided by the DEA to the above state/county agency.

Upon application and for good cause having been shown, the DEA agrees to amend the LOA with **THE AGENCY** to increase funds in the amount of **\$20,000.00 Dollars** in addition to the **\$220,000.00 Dollars** originally agreed to in paragraph 2 of the LOA to defray costs relating to the eradication and suppression of marijuana. Total allocation for LOA Number-2013-59 is now **\$240,000.00 Dollars**.

All other provisions of the Letter of Agreement remain the same.

THE AGENCY's current DUNS No. is 038431792

THE AGENCY's opportunity to enter into this Agreement with DEA and to receive the Federal funds expires on September 13, 2013.

Tulare County Sheriff's Office

By: _____ Date: _____

Title: Chairman- Tulare County Board of Supervisors

Drug Enforcement Administration

By _____ Date: _____

Special Agent in Charge – San Francisco Field Division

**DEA DIVISIONAL FISCAL CLERK MUST INPUT INTO UFMS & COMPLETE THE
BOTTOM OF THIS SECTION.**

ACCOUNTING CLASSIFICATION/OBLIGATION NUMBER:

2013/S1R/OM/8210000/DOM-G2/011B/DCE/OPS: _____

UFMS Input Date: _____

CT No. _____

IO No. _____

DP No. _____

Printed Name: _____

Signature: _____

**REQUEST FOR ADVANCE
OR REIMBURSEMENT**

(See instructions on back)

OMB APPROVAL NO. **0348-004** PAGE **1** OF **2** PAGES

1. TYPE OF PAYMENT REQUESTED

a "X" one or both boxes
 ADVANCE REIMBURSEMENT

b "X" the applicable box
 FINAL PARTIAL

2. BASIS OF REQUEST
 CASH
 ACCRUAL

3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED
Drug Enforcement Administration

4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY
2013-59

5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST

6. EMPLOYER IDENTIFICATION NUMBER
94-6000545

7. RECIPIENT'S ACCOUNT NUMBER OR IDENTIFYING NUMBER

8. PERIOD COVERED BY THIS REQUEST
 FROM (month, day, year) **January 1, 2013** TO (month, day, year) **December 31, 2013**

9. RECIPIENT ORGANIZATION
 Name: **Tulare County Sheriff's Office**
 Number and Street: **2404 W Burrel Ave**
 City, State and ZIP Code: **Visalia CA 93291**

10. PAYEE (Where check is to be sent if different than Item 9)
 Name:
 Number and Street:
 City, State and ZIP Code:

11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

PROGRAMS/FUNCTIONS/ACTIVITIES	(a) Original LOA	(b) Amendment 1	(c)	TOTAL
a. Total program outlays to date (As of date)	\$220,000.00	\$20,000.00		\$240,000.00
b. Less: Cumulative program income				
c. Net program outlays (Line a minus line b)	\$220,000.00	\$20,000.00		\$240,000.00
d. Estimated net cash outlays for advance period				
e. Total (Sum of lines c & d)	\$220,000.00	\$20,000.00		\$240,000.00
f. Non-Federal share of amount on line e				
g. Federal share of amount on line e	\$220,000.00	\$20,000.00		\$240,000.00
h. Federal payments previously requested				
i. Federal share now requested (Line g minus line h)	\$220,000.00	\$20,000.00		\$240,000.00
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances	1st month			
	2nd month			
	3rd month			

12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance

b. Less: Estimated balance of Federal cash on hand as of beginning of advance period

c. Amount requested (Line a minus line b)

13.

CERTIFICATION

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.

SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL

DATE REQUEST SUBMITTED

TYPED OR PRINTED NAME AND TITLE

TELEPHONE (AREA CODE, NUMBER AND EXTENSION)

Pete Vander Poel, Chairman, Tulare Co. Board of Supervisors

(559) 636-5000

This space for agency use

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0004), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

INSTRUCTIONS

Please type or print legibly. Items 1, 3, 5, 9, 10, 11e, 11f, 11g, 11i, 12 and 13 are self-explanatory; specific instructions for other items are as follows:

- | <u>Item</u> | <u>Entry</u> |
|---|--|
| 2 | Indicate whether request is prepared on cash or accrued expenditure basis. All requests for advances shall be prepared on a cash basis. |
| 4 | Enter the Federal grant number, or other identifying number assigned by the Federal sponsoring agency. If the advance or reimbursement is for more than one grant or other agreement, insert N/A; then, show the aggregate amounts. On a separate sheet, list each grant or agreement number and the Federal share of outlays made against the grant or agreement. |
| 6 | Enter the employer identification number assigned by the U.S. Internal Revenue Service, or the FICE (institution) code if requested by the Federal agency. |
| 7 | This space is reserved for an account number or other identifying number that may be assigned by the recipient. |
| 8 | Enter the month, day, and year for the beginning and ending of the period covered in this request. If the request is for an advance or for both an advance and reimbursement, show the period that the advance will cover. If the request is for reimbursement, show the period for which the reimbursement is requested. |
| <p>Note: The Federal sponsoring agencies have the option of requiring recipients to complete items 11 or 12, but not both. Item 12 should be used when only a minimum amount of information is needed to make an advance and outlay information contained in item 11 can be obtained in a timely manner from other reports.</p> | |
| 11 | The purpose of the vertical columns (a), (b), and (c) is to provide space for separate cost breakdowns when a project has been planned and budgeted by program, function, or |

- | <u>Item</u> | <u>Entry</u> |
|-------------|---|
| | activity. If additional columns are needed, use as many additional forms as needed and indicate page number in space provided in upper right; however, the summary totals of all programs, functions, or activities should be shown in the "total" column on the first page. |
| 11a | Enter in "as of date," the month, day, and year of the ending of the accounting period to which this amount applies. Enter program outlays to date (net of refunds, rebates, and discounts), in the appropriate columns. For requests prepared on a cash basis, outlays are the sum of actual cash disbursements for goods and services, the amount of indirect expenses charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to subcontractors and subrecipients. For requests prepared on an accrued expenditure basis, outlays are the sum of the actual cash disbursements, the amount of indirect expenses incurred, and the net increase (or decrease) in the amounts owed by the recipient for goods and other property received and for services performed by employees, contracts, subgrantees and other payees. |
| 11b | Enter the cumulative cash income received to date, if requests are prepared on a cash basis. For requests prepared on an accrued expenditure basis, enter the cumulative income earned to date. Under either basis, enter only the amount applicable to program income that was required to be used for the project or program by the terms of the grant or other agreement. |
| 11d | Only when making requests for advance payments, enter the total estimated amount of cash outlays that will be made during the period covered by the advance. |
| 13 | Complete the certification before submitting this request. |