



**Information &
Communications
Technology
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One
PETE VANDER POEL
District Two
PHILLIP A. COX
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: September 17, 2013

| | | |
|---|---|---|
| Public Hearing Required | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Scheduled Public Hearing w/Clerk | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Published Notice Required | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Advertised Published Notice | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Meet & Confer Required | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Electronic file(s) has been sent | Yes <input checked="" type="checkbox"/> | N/A <input type="checkbox"/> |
| Budget Transfer (Aud 308) attached | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Personnel Resolution attached | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| CONTACT PERSON: Yolanda Saldana PHONE: 559-636-4763 | | |

SUBJECT: Tulare County Information & Communications Technology, "Secure your Future, Grow With Us – 2014 Tech Fair".

REQUEST(S):

That the Board of Supervisors:

1. Authorize the County to sponsor a Tech Fair for all Tulare County employees.
2. Authorize invitations for outside attendees, not limited to; local city governments, local county governments, local education institutions, and local businesses.
3. Authorize employees who are working during the Fair's hours to attend on County time, subject to coordination and approval of their department to assure that services continue to be provided.
4. Authorize the department to require a registration fee for a booth and additional fees for additional services needed by a vendor.
5. Authorize Tulare County Information & Communications Technology to expend no more than \$5,000, in the event fees received do not cover the cost of the event.

SUMMARY:

On February 23, 2012 the Tulare County Information & Communications Technology (TCiCT) Department debuted the First Annual TCiCT Tech Fair for all

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County of Tulare employees and other local government sector representatives. The Tech Fair offered training classes, vendor information, and demonstrations. The TCiCT trainers conducted four sessions of Groupwise Training and four sessions of VoIP Training. We also offered ‘Your Online Identity’ and a session on ‘Internet Safety – A Hands on Experience,’ by local FBI representatives. All were well received and a great introduction for the TCiCT training group.

This will be the third year TCiCT hosts the Tech Fair event. The Tech Fair will highlight various vendors who presently serve County employees, as well as other service providers and allow for break-out sessions, demonstrations, and one on one meetings. The Tech Fair will benefit the average employee by offering training classes and vendor information that will be utilized in everyday operations of County business.

Funding for this program will be obtained from booth rental charged to vendors. Vendors will be asked to pay for booth rental fees up to \$500 per booth and any additional fees for additional services. Additional services include, but are not limited to, Wireless Highspeed Internet at \$8.75/connection and additional lunches at \$15/each. If money is received in excess of costs, it will be used towards the Tech Fair of 2015.

Subject to approval, we have also confirmed for Detective Watkins, from the Fresno County Sheriffs’ Office/FBI, to hold a session on ‘Your Online Identity’ and/or a session on ‘Internet Safety.’

Programs and services provided by TCiCT, who are pre-selected to participate in the event, would be exempt from the required booth rental fees.

It is our intent to have a variety of booths with information on a wide range of technology and communications solutions and products. We will limit the fair to County related technology, software, and hardware with business purpose content related to the County and ICT’s best interest. The vendors will be showcasing hardware, software, and services. We expect various participants to have giveaways and some vendors may have a drawing for a gift basket or other item.

We propose to conduct the “Secure your Future, Grow With Us – 2014 Tech Fair” on Thursday, January 16, 2014 between 10:00 a.m. and 3:00 p.m. at the Visalia Convention Center.

Employees who are working during event hours may attend, subject to coordination and approval of their department to assure that services continue to be provided.

The “Secure your Future, Grow With Us – 2014 Tech Fair” will provide attendees with valuable information and opportunities to increase productivity and a greater understanding of the services provided by TCiCT and related business.

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FISCAL IMPACT/FINANCING:

Funding for the TCiCT, "Secure your Future, Grow With Us – 2014 Tech Fair" will be obtained by seeking and accepting registration and additional fees as described above.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Safety and Security Initiative to promote County-wide loss prevention and workplace safety and protect business and individuals from white collar crime. The plan also includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. The TCiCT, "Secure your Future, Grow With Us – 2014 Tech Fair" helps fulfill both of these initiatives through the training programs and the exhibit of vendors by increasing employee knowledge of safety and security, as well as increasing productivity.

ADMINISTRATIVE SIGN-OFF:

Peg L. Yeates
Information & Communications Technology Director

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF TULARE COUNTY)
INFORMATION & COMMUNICATIONS) Resolution No. _____
TECHNOLOGY, "SECURE YOUR FUTURE,) Agreement No. _____
GROW WITH US – 2014 TECH FAIR")

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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