



**County Administrative Office  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One  
PETE VANDER POEL  
District Two  
PHILLIP A. COX  
District Three  
J STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** September 24, 2013

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Melinda Benton    PHONE: 636-5005				

**SUBJECT:** Ratified actions by the County Administrative Officer during the month of August 2013.

**REQUEST(S):**  
That the Board of Supervisors:  
Ratify actions taken by the County Administrative Officer during the month of August 2013.

**SUMMARY:**  
Pursuant to delegated authority and within appropriations and policy of your Board, the County Administrative Officer has taken actions, as indicated below, authorizing those personnel actions listed and executing the following agreements during the month of August 2013 and requests your ratification of same.

**Personnel/Payroll Changes:**

Board of Supervisors Department  
Approved reorganization and recommendation to flexibly allocate one Board Representative II to a Board Representative III, Step 2, retroactive to July 1, 2013.

**Good Works Funding Agreements:**

- No.26198: Rural Foundation for Community Investment- Support \$1,000  
community activities
- No.26199: California Restaurant Association – Support community \$1,500  
activities
- No.26200: Dinuba Woman’s Club – Support community activities \$200

**SUBJECT:** Ratified actions by the County Administrative Officer during the month of August 2013  
**DATE:** September 24, 2013

No.26200:	Dinuba Woman's Club – Support community activities	\$200
No.26201:	Tulare County Office of Education – Support community activities	\$800
No.26223:	Boys and Girls Club of the Sequoias - Support community activities	\$500
No.26224:	G.I. Forum- Northside Boxing Club –Support community activities	\$1,000
No.26225:	Young Lives of Tulare County – Support Community activities	\$500
No.26226:	Lindsay Cardinals Kids Football – Support community activities	\$500
No.26227:	American Cancer Society – Support community activities	\$1,000
No.26240:	Tulare County Fair – Support community activities	\$1,000

**FISCAL IMPACT/FINANCING:**

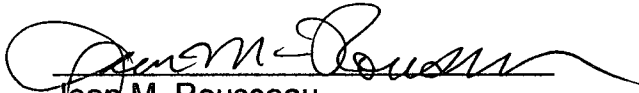
All actions are included in the recommended Fiscal Year 2013/2014 budget.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes an organizational performance initiative that encourages continual improvement of organizational effectiveness by providing infrastructures that support better service delivery. Personnel actions will improve the efficiency and flexibility of the departments.

The balance of the actions address the quality of life initiative that encourages quality education opportunities, promotes youth-oriented activities, and provides greater recreational and cultural opportunities.

**ADMINISTRATIVE SIGN-OFF:**

  
Jean M. Rousseau  
County Administrative Officer

Cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s)

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF RATIFIED ACTIONS )  
BY THE COUNTY ADMINISTRATIVE ) Resolution No. \_\_\_\_\_  
OFFICER DURING THE MONTH OF ) Agreement No. \_\_\_\_\_  
AUGUST 2013 )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

Ratified actions taken by the County Administrative Officer during the month of  
August 2013.

RECEIVED  
County of Tulare

AUG 05 2013

Human Resources and  
Development

DELEGATED ACTION REQUEST

Agency/Dept: 012

Agency #BOS

Date: 7/31/2013

1. Requested Action:

ROUTINE TRANSACTIONS:

BUDGET/MID-YEAR TRANSACTIONS:

23.ReOrg for Key Mgmt.Positions

2. Position Location: Department: Misc Admin

Agency #012

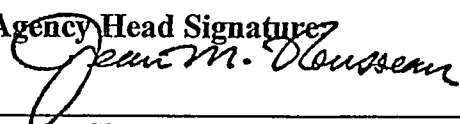
*To What Location:	Unit Cost Dist.:1010	Dept.ID:012000	Jobcode #:092832
*From What Location:	Unit Cost Dist.:1010	Dept.ID:012000	Jobcode #:092822
Position Number 9308	Classification: Board Representative III		Name:Allison Pierce

3. Reason for Action: The Board of Supervisors had three staff positions in FY 12/13. During the course of the fiscal year, one of the staff positions was vacated. Allison Pierce assumed those duties in addition to her own current duties. In May 2013, Allison's performance evaluation was submitted and the recommendation to flexibly allocate her position to a Board Representative III, effective July 1, 2013, was included. Upon consideration and approval of the Delegated Action Request, Allison should be flexibly allocated to a Board Representative III, Step 2, retroactive to July 1, 2013.

4. Funding Source:  General Fund:100%  Other (List Below): %

Fiscal Impact-cost of Request: \$3,640

5. Department/Agency Head Signature

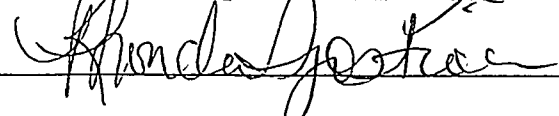
  
\_\_\_\_\_  
Signature

CAO  
Title

7/31/2013  
Date

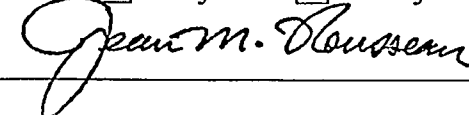
6. County Human Resources Review and Recommendation:

Approve  Deny  Modify  
 Meet and Confer required?  Yes  No If Yes, Completed?  Yes  No

Initials:  Date:

7. County Administrative Officer Review and Recommendation:

Approve  Deny  Modify

Initials:  Date:

**GOOD WORKS FUNDING AGREEMENT**

1. At the request of Supervisor Pete Vander Poel this Agreement is between the County of Tulare and the Rural Foundation for Community Investment, to help fund that organization's community activities; **Recipient is required to date and execute this agreement and return same to the Clerk** as evidence of its intent to carry out the purposes for which the grant is made.
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$1,000 to Account #001-012-1010-~~7043~~ for the Recipient and issue a warrant in the amount of \$1,000 to the Recipient.
3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

Alpaugh Town council  
c/o John Blake Cotter, Vice President  
P.O. Box 433  
Alpaugh, CA 93201

Accepted By: John Blake Cotter

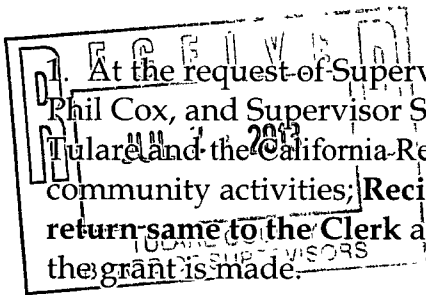
Title: Vice president, Secretary - Alpaugh Town Council Date: 7-16-2013

For Tulare County:

Jean M. Rousseau Date: 8/12/13  
Jean M. Rousseau  
County Administrative Officer

TULARE COUNTY AGREEMENT NO. 26198

**GOOD WORKS FUNDING AGREEMENT**



1. At the request of Supervisor Pete Vander Poel, Supervisor Allen Ishida, Supervisor Phil Cox, and Supervisor Steve Worthley this Agreement is between the County of Tulare and the California Restaurant Association, to help fund that organization's community activities; **Recipient is required to date and execute this agreement and return same to the Clerk** as evidence of its intent to carry out the purposes for which the grant is made.

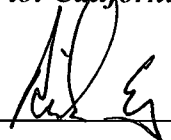
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$1500 to Account #001-012-1010-2150 for the Recipient and issue a warrant in the amount of \$1500 to the Recipient.

3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.

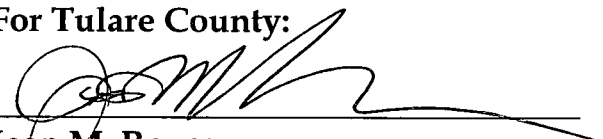
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

California Restaurant Association  
c/o Rick Evans  
621 Capitol Mall, Suite 2000  
Sacramento, CA 95814

***Make Check Payable to: California Restaurant Association***

Accepted By: 

Title: President, central valley chapter Date: 7/17/13  
CRA

For Tulare County:  
  
Jean M. Rousseau  
Administrative Officer

Date: 8/12/13

TULARE COUNTY AGREEMENT NO. 26199

**GOOD WORKS FUNDING AGREEMENT**

1. At the request of Supervisor Steven Worthley this Agreement is between the County of Tulare and the Dinuba Woman's Club, to help fund that organization's community activities; **Recipient is required to date and execute this agreement and return same to the Clerk** as evidence of its intent to carry out the purposes for which the grant is made.
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$200 to Account #001-012-1010-~~7043~~ for the Recipient and issue a warrant in the amount of \$200 to the Recipient.
3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

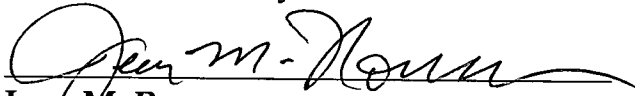
Dinuba Woman's Club  
c/o Vikki Halstead, President  
P.O. Box 981  
Dinuba, CA 93618

Accepted By: 

Title: Treasurer

Date: 7/3/13

For Tulare County:



Jean M. Rousseau  
County Administrative Officer

Date: 8/12/13

TULARE COUNTY AGREEMENT NO. 26200

**GOOD WORKS FUNDING AGREEMENT**

1. At the request of Supervisor Pete Vander Poel, Supervisor Allen Ishida, Supervisor Phil Cox, Supervisor Steve Worthley and Supervisor Mike Ennis, this Agreement is between the County of Tulare and the Tulare County Office of Education, to help fund that organization's community activities; **Recipient is required to date and execute this agreement and return same to the Clerk** as evidence of its intent to carry out the purposes for which the grant is made.
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$800 to Account #001-012-1010-7043 for the Recipient and issue a warrant in the amount of \$800 to the Recipient.
3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

Kim Rice *KR 8/5/13*  
Tulare County Office of Education  
Education Resource Services  
7000 Doe Ave., Suite A  
Visalia, CA 93291

*Make Check Payable to: Tulare County Office of Education*

Accepted By: *Beth Olshewsky, B. Olshewsky*  
Title: *Tulare County College Night Chair* Date: *08/05/2013*  
*TCOE Library Media Supervisor*

For Tulare County:  
*Jean M. Rousseau*  
Date: *8/12/13*  
Jean M. Rousseau  
County Administrative Officer

TULARE COUNTY AGREEMENT NO. 26201

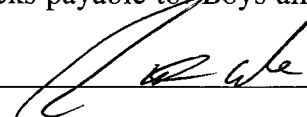


**GOOD WORKS FUNDING AGREEMENT**

1. At the request of Supervisor Steven Worthley this Agreement is between the County of Tulare and the Boys and Girls Club of the Sequoias, to help fund that organization's community activities; **Recipient is required to date and execute this agreement and return same to the Clerk** as evidence of its intent to carry out the purposes for which the grant is made.
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$500 to Account #001-012-1010-7043 for the Recipient and issue a warrant in the amount of \$500 to the Recipient.
3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

Scott Ellis  
President of Real Estate  
421 N. Church St.  
Visalia, Ca 93291


Please make checks payable to: Boys and Girls Club of the Sequoias

Accepted By: 

Title: President

Date: 8/9/13

For Tulare County:

  
Jean M. Rousseau  
County Administrative Officer

Date: 8/15/13

TULARE COUNTY AGREEMENT NO. 26223

**GOOD WORKS FUNDING AGREEMENT**

1. At the request of Supervisor Phil Cox this Agreement is between the County of Tulare and the G.I. Forum – Northside Boxing Club, to help fund that organization's community activities; **Recipient is required to date and execute this agreement and return same to the Clerk** as evidence of its intent to carry out the purposes for which the grant is made.
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$1,000 to Account #001-012-1010-7043 for the Recipient and issue a warrant in the amount of \$1,000 to the Recipient.
3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

Raymond Macareno, Committee Member  
G.I. Forum - Northside Boxing Club  
P O. Box 411  
Visalia, CA 93279

*Make check payable to: G.I. Forum – Northside Boxing Club*

Accepted By: Jesús J. Gamboa - Jesús J. Dumbao

Title: Treasurer

Date: 8-12-13

For Tulare County:

Jean M. Rousseau

Jean M. Rousseau  
County Administrative Officer

Date: 8/15/13

TULARE COUNTY AGREEMENT NO. 26224

**GOOD WORKS FUNDING AGREEMENT**

1. At the request of Supervisor Phil Cox, this Agreement is between the County of Tulare and Young Lives of Tulare County, to help fund that organization's community activities; **Recipient is required to date and execute this agreement and return same to the Clerk** as evidence of its intent to carry out the purposes for which the grant is made.
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$500 to Account #001-012-1010-7043 for the Recipient and issue a warrant in the amount of \$500 to the Recipient.
3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

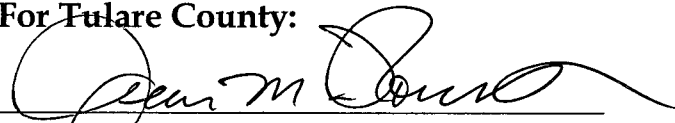
Karen Cardoza, Area Director  
Young Lives of Tulare County  
2134 Mineral King Ave., Suite B  
Visalia, CA 93292  
(559) 593-0692

**Make checks payable to: Young Life**

Accepted By: 

Title: Area Director

Date: 8-12-13

For Tulare County: 

Jean M. Rousseau  
County Administrative Officer

Date: 8/15/13

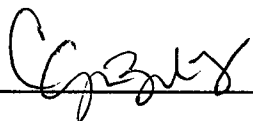
TULARE COUNTY AGREEMENT NO. 26225

**GOOD WORKS FUNDING AGREEMENT**

1. At the request of Supervisor Allen Ishida this Agreement is between the County of Tulare and the Lindsay Cardinals Kids Football, to help fund that organization's community activities; Recipient is required to date and execute this agreement and return same to the Clerk as evidence of its intent to carry out the purposes for which the grant is made.
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$500 to Account #001-012-1010-7043 for the Recipient and issue a warrant in the amount of \$500 to the Recipient.
3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

Lindsay Cardinals Kids Football  
c/o ~~Cindi~~ <sup>CANDI</sup> Gonzalez, Secretary  
PO Box 31  
Lindsay, CA 93271

Please make check payable to: Lindsay Cardinals Kids Football

Accepted By:   
Title: Secretary Date: 08/21/13

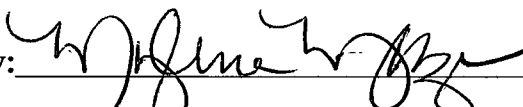
For Tulare County:  
  
Jean M. Rousseau  
County Administrative Officer Date: 8/22/13

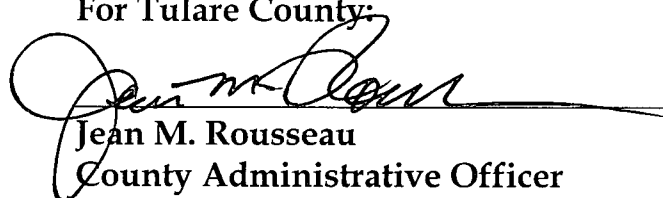
**GOOD WORKS FUNDING AGREEMENT**

1. At the request of Supervisor Phil Cox this Agreement is between the County of Tulare and the American Cancer Society, to help fund that organization's community activities; **Recipient is required to date and execute this agreement and return same to the Clerk** as evidence of its intent to carry out the purposes for which the grant is made.
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$1,000 to Account #001-012-1010-7043 for the Recipient and issue a warrant in the amount of \$1,000 to the Recipient.
3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

Myrna Meza  
American Cancer Society – Visalia Relay For Life  
2222 W. Shaw Ave Ste. 201  
Fresno, CA 93711

*Please make checks payable to: American Cancer Society*

Accepted By:   
Title: Food Chair / Captain for Date: 8/19/13  
Lights for Life

For Tulare County:  
 Date: 8/22/13  
Jean M. Rousseau  
County Administrative Officer

TULARE COUNTY AGREEMENT NO. 26227

**GOOD WORKS FUNDING AGREEMENT**

1. At the request of Supervisor Pete Vander Poel, Supervisor Allen Ishida, Supervisor Phil Cox, Supervisor Steve Worthley and Supervisor Mike Ennis, this Agreement is between the County of Tulare and the Tulare County Fair, to help fund that organization's community activities; **Recipient is required to date and execute this agreement and return same to the Clerk** as evidence of its intent to carry out the purposes for which the grant is made.
2. The Board authorizes and directs the County Auditor upon execution and receipt of this agreement to encumber the sum of \$1,000 to Account #001-012-1010-7043 for the Recipient and issue a warrant in the amount of \$1,000 to the Recipient.
3. The Recipient shall hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses from injury including death to any person or damage to any property arising out of use of equipment purchased with any portion of these granted funds.
4. The Recipient agrees to hold harmless, defend, and indemnify the County from and against any liability, claims, actions, costs, damages or losses incurred by the County as a result of Recipient's improper use of funds under this approved Agreement.

Tulare County Fair  
c/o Angie Avila, CEO  
215 Martin Luther King Jr.  
Tulare, CA 93274

**RECEIVED**

AUG 29 2013

TULARE COUNTY  
ADMINISTRATIVE OFFICE

*Make Check Payable to: Tulare County Fair*

Accepted By: Angie Avila

Title: CEO

Date: 8/23/13

For Tulare County:

Jean M. Rousseau  
Jean M. Rousseau  
County Administrative Officer

Date: 8/29/13

TULARE COUNTY AGREEMENT NO. 26240